

At: Aelodau'r Pwyllgor Craffu
Cymunedau

Dyddiad: Dydd Iau, 2 Mawrth 2023

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Annwyl Gyngorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR CRAFFU CYMUNEDAU, DYDD IAU, 9 MAWRTH 2023** am **10.00 am** yn **Siambr y Cyngor, Neuadd y Sir, Rhuthun** a thrwy gynhadledd fideo.

Yn gywir iawn

G Williams
Swyddog Monitro

AGENDA

RHAN 1 – GWAHODDIR Y WASG A'R CYHOEDD I FOD YN BRESENNOL YN Y RHAN HON O'R CYFARFOD

1 YMDDIHEURIADAU

2 DATGAN CYSYLLTIADAU (Tudalennau 5 - 6)

Aelodau i ddatgan unrhyw gysylltiad personol neu sy'n rhagfarnu mewn unrhyw fusnes a nodwyd i'w ystyried yn y cyfarfod hwn.

3 MATERION BRYD FEL Y CYTUNWYD GAN Y CADEIRYDD

Hysbysiad o eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion brys yn unol ag Adran 100B(4) Deddf Llywodraeth Leol 1972.

4 COFNODION Y CYFARFOD DIWETHAF (Tudalennau 7 - 12)

Derbyn cofnodion cyfarfod y Pwyllgor Craffu Cymunedau a gynhaliwyd ar 19 Ionawr 2023 (copi ynghlwm).

5 CAM-DRIN CŴN (Tudalennau 13 - 24)

Ystyried adroddiad gan Reolwr Busnes Gwarchod y Cyhoedd, yn archwilio i ba raddau y caiff cŵn eu gwerthu'n gyfreithlon ac yn anghyfreithlon yn Sir Ddinbych (copi ynghlwm).

10.15 A.M- 10.45 A.M

6 ADRODDIAD CYNNYDD AR BROSIECT RHOSTIROEDD SIR DDINBYCH
(Tudalennau 25 - 36)

Ystyried adroddiad (copi ynghlwm) gan y Rheolwr Ardal ar gyfer yr Ardal o Harddwch Naturiol Eithriadol yn amlinellu'r cynnydd hyd yma o ran darparu amcanion Prosiect Rhostiroedd Sir Ddinbych. Mae'r adroddiad hefyd yn ceisio cefnogaeth y Pwyllgor ar gyfer ymestyn y bartneriaeth bresennol gyda'r nod o gyflawni ymrwymadau i'r dyfodol a gwireddu uchelgais y Cyngor o fod yn gyngor di-garbon net ac awdurdod ecolegol gadarnhaol.

10.45 A.M- 11.30 A.M

~~~~ EGWYL (11.30 A.M- 11.45 A.M) ~~~~

**7 Y WYBODAETH DDIWEDDARAF AM BROSIECT AILFODELU'R  
GWASANAETH GWASTRAFF** (Tudalennau 37 - 78)

Ystyried adroddiad gan y Rheolwr Prosiect (copi ynghlwm) sy'n ceisio sylwadau Aelodau ar y cynnydd a wnaed hyd yma mewn perthynas â gweithredu'r dull gwasanaeth gwastraff newydd.

11.45 A.M- 12.30 P.M

**8 RHAGLEN WAITH CRAFFU** (Tudalennau 79 - 106)

Ystyried adroddiad gan y Cydlynnydd Craffu (copi ynghlwm) yn gofyn am adolygiad o raglen gwaith i'r dyfodol y pwyllgor a rhoi'r wybodaeth ddiweddaraf i'r aelodau am faterion perthnasol.

12.30 P.M- 12.45 P.M

**9 ADBORTH GAN GYNRYCHIOLWYR PWYLLGORAU**

Derbyn y wybodaeth ddiweddaraf gan gynrychiolwyr y Pwyllgor ar Fyrddau a Grwpiau amrywiol y Cyngor.

12.45 P.M- 1 P.M

## **AELODAETH**

### **Y Cynghorwyr**

Y Cynghorydd Huw Williams  
(Cadeirydd)

Michelle Blakeley-Walker  
Pauline Edwards  
James Elson  
Jon Harland  
Alan James

Y Cynghorydd Karen Anne Edwards (Is-  
Gadeirydd)

Brian Jones  
Delyth Jones  
Merfyn Parry  
Cheryl Williams

### **COPIAU I'R:**

Holl Gynghorwyr er gwybodaeth  
Y Wasg a'r Llyfrgelloedd  
Cynghorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

DEDDF LLYWODRAETH LEOL 2000

Cod Ymddygiad Aelodau

## DATGELU A CHOFRESTRU BUDDIANNAU

Rwyf i,  
(enw)

\*Aelod /Aelod cyfetholedig o  
(\*dileuer un)

Cyngor Sir Ddinbych

**YN CADARNHAU** fy mod wedi datgan buddiant **\*personol / personol a sy'n rhagfarnu** nas datgelwyd eisoes yn ôl darpariaeth Rhan III cod ymddygiad y Cyngor Sir i Aelodau am y canlynol:-  
(\*dileuer un)

Dyddiad Datgelu:

Pwyllgor (nodwch):

Agenda eitem

Pwnc:

Natur y Buddiant:

(Gweler y nodyn isod)\*

Llofnod

Dyddiad

Noder: Rhowch ddigon o fanylion os gwelwch yn dda, e.e. 'Fi yw perchennog y tir sy'n gyfagos i'r cais ar gyfer caniatâd cynllunio a wnaed gan Mr Jones', neu 'Mae fy ngŵr / ngwraig yn un o weithwyr y cwmni sydd wedi gwneud cais am gymorth ariannol'.

Mae tudalen hwn yn fwriadol wag

## PWYLLGOR CRAFFU CYMUNEDAU

Cofnodion cyfarfod y Pwyllgor Craffu Cymunedau a gynhaliwyd yn SIAMBR Y CYNGOR, NEUADD Y SIR, RHUTHUN A THRWY GYNHADLEDD FIDEO ddydd Iau 19 Ionawr 2023 am 10.00am.

### YN BRESENNOL

Y Cynghorwyr Michelle Blakeley-Walker, Karen Edwards (Is-gadeirydd), Pauline Edwards, James Elson, Jon Harland, Alan James, Delyth Jones, Merfyn Parry, Cheryl Williams a Huw Williams (Cadeirydd)

Aelod Arweiniol Iechyd a Gofal Cymdeithasol - Y Cynghorydd Elen Heaton  
Aelod Arweiniol Datblygu Lleol a Chynllunio – Y Cynghorydd Win-Mullen James

Llofnodwyr eitem rhif 5 ar y Rhaglen – Cais am alw i mewn - Y Cynghorwyr Bobby Feeley, Huw Hilditch-Roberts a Mark Young.

**Arsylwyr** - Y Cynghorwyr Jeanette Chamberlain-Jones, Terry Mendies, Andrea Tomlin a David Gwyn Williams.

### HEFYD YN BRESENNOL

Cyfarwyddwr Corfforaethol: Economi a'r Amgylchedd (TW), Cyfarwyddwr Corfforaethol: Llywodraethu a Busnes a Swyddog Monitro (GW), Cyfarwyddwr Corfforaethol: Cymunedau (NS), Pennaeth Dros Dro Gwasanaethau Cymorth Cymunedol (DS), Pennaeth Dros Dro Gwasanaethau Cyfreithiol, AD a Democrataidd (LJ), Swyddog Lles Anifeiliaid (JR), Cydlynnydd Craffu (RhE), Uwch Weinyddwr Pwyllgor (KJ) a Gweinyddwyr Pwyllgor (SJ, NH a RhTJ)

## 1 YMDDIHEURIADAU

Roedd y Cynghorydd Chris Evans, llofnodwr y cais am alw i mewn – eitem rhif 5 ar y rhaglen wedi cyflwyno ei ymddiheuriadau.

Gan fod y Cadeirydd yn mynychu'r cyfarfod o bell o dramor roedd wedi trefnu gyda'r Is-Gadeirydd ei bod yn cymryd y cyfrifoldebau cadeirio ar gyfer y cyfarfod.

## 2 DATGAN CYSYLLTIAD

Eglurodd y Swyddog Monitro fod gan aelodau'r Cabinet gysylltiad sy'n rhagfarnu yn eitem busnes rhif 5 ac felly na allent fod yn bresennol yn y cyfarfod oni bai eu bod wedi cael gwahoddiad gan y Pwyllgor. Roedd y Cynghorydd Elen Heaton, yr Aelod Arweiniol Iechyd a Gofal Cymdeithasol, wedi'i gwahodd gan y Pwyllgor i fynychu'r cyfarfod yn benodol ar gyfer y drafodaeth ar fusnes rhif 5 ac i ateb cwestiynau'r aelodau mewn perthynas â phenderfyniad y Cabinet.

Datganodd y Cyngorydd Alan James gysylltiad personol yn eitem rhif 6 ar y rhaglen - Cam-drin Cŵn gan mai ei wraig, y Cyngorydd Win Mullen James oedd yr Aelod Arweiniol ar gyfer yr adroddiad.

Datganodd y Cyngorydd Mark Young gysylltiad personol yn eitem rhif 5 ar y rhaglen - Adolygiad o Benderfyniad y Cabinet yn Ymwneud ag Argymhelliad y Grŵp Gosod Ffioedd Rhanbarthol gan ei fod wedi mynychu digwyddiadau lle'r oedd Cadeirydd a Phrif Weithredwr Fforwm Gofal Cymru wedi bod yn bresennol.

### **3 MATERION BRYN FEL Y'U CYTUNWYD GAN Y CADEIRYDD**

Nid oedd unrhyw faterion bryn wedi eu codi gyda Chadeirydd y cyfarfod cyn cychwyn busnes.

### **4 COFNODION**

Cyflwynwyd cofnodion cyfarfod y Pwyllgor Craffu Cymunedau a gynhaliwyd ar 8 Rhagfyr 2022 i'w hystyried.

Materion cywirdeb - Dim

Materion yn Codi – Dim

***PENDERFYNWYD**, y dylid derbyn a chymeradwyo cofnodion y cyfarfod a gynhaliwyd ar 8 Rhagfyr 2022 fel cofnod gwir a chywir o'r gweithrediadau.*

### **5 ADOLYGIAD O BENDERFYNIAD Y CABINET MEWN PERTHYNAS AG ARGYMHELLIAD Y GRŴP GOSOD FFFIOEDD RHANBARTHOL**

Croesawodd y Cadeirydd y swyddogion a'r Aelod Arweiniol, y Cyngorydd Elen Heaton i'r cyfarfod. Rhoddwyd gwybodaeth gefndir i'r aelodau a'r rhesymau dros y cais am alw i mewn. Rhoddodd y Cadeirydd ddisgrifiad manwl i'r aelodau o'r weithdrefn galw i mewn.

Atgoffwyd yr aelodau mai'r rheswm am yr alwad oedd fel y nodwyd yn yr adroddiad: "Gofyn i'r Cabinet ailystyried ei benderfyniad ar 13 Rhagfyr 2022 i dderbyn argymhellion y Grŵp Ffioedd o ystyried bod Gwynedd ac Ynys Môn yn argymhell talu llawer mwy i ddarparwyr gofal gyda golwg ar sicrhau cynladwyedd y sector gofal cymdeithasol yn eu hardaloedd yn y dyfodol."

Dywedodd y Swyddog Monitro wrth yr aelodau mai atodiad B i'r adroddiad oedd yr adroddiad a gyflwynwyd i'r Cabinet ym mis Rhagfyr 2022. Ystyriwyd bod yr adroddiad hwnnw'n cynnwys gwybodaeth eithriedig o dan ddarpariaethau Deddf Llywodraeth Leol 1972. Felly, roedd y wasg a'r cyhoedd wedi'u heithrio rhag ystyried yr adroddiad hwnnw yng nghyfarfod y Cabinet. Roedd yr eithriad wedi'i ganiatáu yn unol â pharagraff 14, rhan 4 o atodlen 12A o Ddeddf 1972 gan fod yr adroddiad yn cynnwys gwybodaeth yn ymwneud â materion ariannol neu fusnes unigolyn neu sefydliad, gan gynnwys materion yr awdurdod lleol.

Cynigiodd y Cyngorydd Alan James bod y cyfarfod yn cael ei symud i fusnes cyfrinachol Rhan II ar gyfer y drafodaeth ar weddill yr eitem fusnes ac eiliwyd y



cynnig gan y Cynghorydd Delyth Jones. Wrth ei gyflwyno i bleidlais roedd 6 aelod o blaid gwahardd y wasg a'r cyhoedd a 3 yn erbyn. Felly:

**PENDERFYNWYD** o dan Adran 100A o Ddeddf Llywodraeth Leol 1972, y dylid gwahardd y Wasg a'r Cyhoedd o'r cyfarfod ar gyfer yr eitemau busnes a ganlyn ar y sail ei fod yn ymwneud â datgelu gwybodaeth eithriedig fel y'i diffinnir ym Mharagraff 14 Rhan 4 o Atodlen 12A. Deddf Llywodraeth Leol 1972.

## **GWAHARDD Y WASG A'R CYHOEDD**

Rhoddodd y Cynghorydd Merfyn Parry y rhesymeg dros alw penderfyniad y Cabinet i mewn ar gyfer craffu manwl i'r aelodau.

Pwysleisiodd yr Aelod Arweiniol, y Cynghorydd Elen Heaton nad oedd cam nesaf y drefn, sef ymgynghori â darparwyr, wedi dechrau eto oherwydd bod penderfyniad y Cabinet yn cael ei alw i mewn i'w graffu. Pwysleisiodd hefyd, er bod y Cabinet eleni wedi cytuno i dderbyn holl argymhellion y Grŵp Gosod Ffioedd Rhanbarthol, mewn blynyddoedd blaenorol ac o dan weinyddiaeth wahanol roedd y penderfyniad blynyddol hwn wedi'i wneud trwy broses Penderfyniad Dirprwyedig yr Aelodau Arweiniol. Pwysleisiodd mai'r data a ddefnyddiwyd gan y Grŵp Ffioedd wrth lunio'r argymhellion oedd y wybodaeth ddiweddaraf a ddarparwyd i'r Grŵp gan y darparwyr hynny a oedd yn fodlon rhoi data iddynt. Yn ogystal â defnyddio'r data oedd ar gael roedd y Grŵp Ffioedd wedi dilyn methodoleg gadarn er mwyn cyfrifo'r lefelau ffioedd a argymhellir.

Caniataodd y Cadeirydd i'r holl lofnodwyr a oedd yn bresennol yn y cyfarfod gyflwyno eu rhesymau dros alw'r penderfyniad a rhoddwyd amser i'r swyddogion a'r Aelod Arweiniol i ymateb hefyd. Yn ystod y drafodaeth:

- pwysleisiodd swyddogion yr angen i ymrwymo i gynllun sydd fel awdurdod yn fforddiadwy ac y gellid ei gynnal.
- eglurwyd mai rôl y Grŵp Ffioedd oedd sefydlu gwir gost gofal yng Ngogledd Cymru ar sail y data sydd ar gael iddynt. Fodd bynnag, wrth lunio'r lefelau ffioedd a argymhellir ar gyfer 2023/24 roedd y Grŵp Ffioedd hefyd wedi defnyddio methodoleg gadarn a oedd yn ystyried goblygiadau talu'r Cyflog Byw Gwirioneddol i staff yn ogystal â'r gyfradd chwyddiant uchel a oedd yn bodoli ar yr adeg pan oedd y lefelau ffioedd arfaethedig yn cael eu cyfrifo.
- amlinellwyd y gwahanol ddulliau a ddefnyddiwyd i ymgysylltu â darparwyr gofal i gasglu data ar gostau gwirioneddol darparu gofal. Fodd bynnag, er gwaethaf y gwahanol ddewisiadau sydd ar gael i ddarparwyr i'w galluogi i gyflwyno'r wybodaeth ofynnol, roedd nifer ohonynt yn amharod i ymgysylltu â'r broses.
- pwysleisiwyd bod drws yr Awdurdod bob amser yn agored i ddarparwyr ddod i drafod unrhyw rwystrau neu bwysau y daethant ar eu traws wrth darparu gofal a gafodd ei gaffael gan yr Awdurdod i drigolion Sir Ddinbych. Ni fyddai'r Awdurdod yn caniatáu i unrhyw ddarparwr ddioddef pe bai'n ymgysylltu â'r Cyngor ac yn gallu cyfiawnhau pam fod angen codi ffioedd cyn belled ag y gallent ddangos defnydd effeithiol ac effeithlon o arian cyhoeddus.

- roedd gan bob ardal awdurdod lleol ei phroffil demograffig unigryw ei hun felly roedd cyflenwad a galw yn amrywio rhwng gwahanol ardaloedd daearyddol.
- cadarnhawyd bod pob un o'r chwe awdurdod lleol yng Ngogledd Cymru ynghyd â'r Bwrdd Iechyd yn aelodau o'r Grŵp Ffioedd Rhanbarthol ac wedi cyfrannu at y gwaith o gyfrifo'r lefelau ffioedd a argymhellir. Roedd hyn yn cynnwys Gwynedd ac Ynys Môn. Y bwriad nawr oedd ymgynghori â darparwyr gofal ar y lefelau ffioedd hyn fel rhan o'r broses gosod ffioedd lleol ar gyfer 2023/24.
- roedd y ffioedd a argymhellwyd yn ffigwr dangosol a oedd o gymorth gyda'r broses o osod y gyllideb. Fodd bynnag, roedd y ffioedd a delir i ddarparwyr gofal ar gyfer pob unigolyn yn amrywio, gan fod hyn yn seiliedig ar asesiad o anghenion pob unigolyn. Pwysleisiwyd bod Gofal Cymdeithasol yn wasanaeth a arweinir gan alw.
- cadarnhawyd bod gan y Cyngor berthynas waith da gyda'i ddarparwyr gofal a bod y cynnydd arfaethedig ar gyfer 2023/24 yn un o'r rhai mwyaf hael o ran gwerth ariannol ers nifer o flynyddoedd.

Roedd yr aelodau'n falch o nodi bod y chwe awdurdod lleol a'r Bwrdd Iechyd wedi cydweithio a chyfathrebu â'i gilydd mewn perthynas â'r mater hwn. Fe wnaethant ofyn i bob ymdrech gael ei wneud o hyd i annog darparwyr gofal i ymgysylltu'n rheolaidd ac yn effeithiol ag awdurdodau lleol a'r Grŵp Ffioedd Rhanbarthol yn y dyfodol, er mwyn i'r Grŵp gael y data diweddaraf perthnasol gan y byddai hyn yn helpu i osod lefelau ffioedd realistig a fforddiadwy wrth symud ymlaen.

Nododd yr aelodau hefyd yr angen i fodloni'r angen i bob unigolyn wneud yr hyn sydd orau i bob unigolyn.

Cafodd y ddwy ochr i'r drafodaeth gyfle i grynhoi'r rhesymau a'r rhesymeg dros eu safbwyntiau. Ar ddiwedd y crynodeb cynigiodd y Cyngorydd Merfyn Parry y canlynol:

“Bod y Pwyllgor yn gofyn i'r Cabinet ailystyried eu penderfyniad a wnaed ar 13 Rhagfyr 2022 ac wrth wneud hynny y dylid ymgynghori ymhellach â darparwyr a Fforwm Gofal Cymru fel corff cynrychioliadol i sicrhau bod y ffioedd yn briodol ac yn gynaliadwy, a hefyd i ddefnyddio'r data newydd cyfredol i ail fynd i'r afael â'r ffigyrau.”

Cyn gofyn i'r Pwyllgor bleidleisio ar y cynnig uchod gofynnodd y Cadeirydd i'r Swyddog Monitro egluro i aelodau'r Pwyllgor beth oedd eu dewisiadau mewn perthynas â'r penderfyniad a oedd wedi'i alw i mewn. Eglurodd y Swyddog Monitro y gallai'r Pwyllgor, wrth bleidleisio ar yr argymhelliad arfaethedig, ofyn i'r Cabinet:

- ailystyried ei benderfyniad gwreiddiol ar sail y seiliau a nodwyd
- cadarnhau'r penderfyniad gwreiddiol fel y'i gwnaed gan y Cabinet; neu
- argymhell i'r Cabinet y dylid cadarnhau ei benderfyniad gwreiddiol ond wrth gadarnhau'r penderfyniad y dylai'r Cabinet archwilio ymhellach yr agweddau a amlinellwyd yn yr argymhelliad a gyflwynwyd.

Yna cafwyd pleidlais ar yr argymhelliad a gafodd ei gynnig gan y Cynghorydd Merfyn Parry, a'i eilio gan y Cynghorydd Pauline Edwards. Pleidleisiodd y Pwyllgor fel a ganlyn:

Pleidleisiodd 4 o aelodau o blaid yr argymhelliad  
Pleidleisiodd 5 o aelodau yn erbyn yr argymhelliad  
Ataliodd 1 aelod

O ganlyniad, cafodd yr argymhelliad ei golli.

Yna gofynnodd y Swyddog Monitro i'r Pwyllgor egluro a oedd yn dymuno argymhell i'r Cabinet ei fod yn archwilio unrhyw rai o'r agweddau a amlinellwyd yn yr argymhelliad arfaethedig wrth roi ei benderfyniad gwreiddiol ar waith. Dywedodd aelodau'r Pwyllgor na fyddent yn gofyn i'r Cabinet ddilyn y trywydd hwnnw.

Felly, ar ddiwedd trafodaeth fanwl, fe wnaeth y Pwyllgor drwy bleidlais fwyafrifol:

***Penderfynu: - peidio â chyfeirio penderfyniad 'Argymhelliad y Grŵp Gosod Ffioedd Rhanbarthol', a gymerwyd gan y Cabinet ar 13 Rhagfyr 2022, yn ôl i'r Cabinet i'w ystyried ymhellach.***

Cadarnhaodd y Swyddog Monitro, ar sail penderfyniad y Pwyllgor, y byddai'r Cabinet yn awr mewn sefyllfa i symud ymlaen i roi ei benderfyniad gwreiddiol ar waith.

Ar y pwynt hwn cymerodd y pwyllgor egwyl.

## **RHAN I**

### **6 CAM-DRIN CŴN**

Eglurodd y Cydlynnydd Craffu i'r aelodau gyda chytundeb yr Aelod Arweiniol, y Cynghorydd Win Mullen-James a'r Cadeirydd, y cytunwyd i ohirio cyflwyno'r adroddiad hwn tan gyfarfod diweddarach.

### **7 RHAGLEN WAITH CRAFFU**

Cyflwynodd y Cydlynnydd Craffu adroddiad (a ddisbarthwyd ymlaen llaw) yn gofyn i'r Aelodau adolygu rhaglen waith y Pwyllgor ac yn rhoi'r wybodaeth ddiweddaraf ar faterion perthnasol.

Roedd dwy eitem wedi'u rhestru ar gyfer cyfarfod nesaf y Pwyllgor Craffu Cymunedau ar 9 Mawrth 2023:

- Model Gwastraff ac Ailgylchu Newydd.
- Ail gartrefi a Thai Gosod byrdymor.

Cytunodd yr Aelodau i gynnwys yr adroddiad gohiriedig ar gam-drin cŵn ar y rhaglen waith ar gyfer cyfarfod mis Mawrth.

Roedd cyfarfod nesaf y Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu i'w gynnal yn dilyn y cyfarfod ar 19 Ionawr 2023.

Roedd Atodiad 2 yn cynnwys copi o ffurflen Cynnig yr Aelodau.

Atodiad 3 i'r adroddiad oedd gwaith i'r dyfodol y Cabinet.

Atodiad 4 – hysbyswyd yr aelodau o'r argymhellion a wnaed yn y cyfarfod Craffu blaenorol.

Amlygodd y Cydlynnydd Craffu'r eitem safonol ar y rhaglen, sef - Adborth gan Gynrychiolwyr Pwyllgorau. Dywedodd wrth yr aelodau y byddai gofyn yn y dyfodol agos i bob pwyllgor craffu benodi cynrychiolwyr i'r grwpiau her gwasanaeth. Cyfarfu'r grwpiau hyn yn flynyddol i adolygu perfformiad a chynnydd y gwasanaethau wrth gyflawni eu hamcanion. Yn dilyn y cyfarfodydd byddai disgwyl i gynrychiolwyr roi adborth yng nghyfarfod nesaf y pwyllgor. Byddai'r aelodau'n cael rhagor o wybodaeth drwy e-bost.

Awgrymodd y Cynghorydd Merfyn Parry adroddiad dilynol ymhen chwe mis ar y cynnydd a wnaed ar y Grŵp Gosod Ffioedd Rhanbarthol. Awgrymodd y Cydlynnydd Craffu i'r aelod lenwi'r Ffurflen Cynnig Aelodau, a fyddai'n cael ei chyflwyno i'r Grŵp Cadeiryddion ac Is-Gadeiryddion i'w chynnwys ar raglen waith y pwyllgor.

***Penderfynodd y Pwyllgor: y dylid cadarnhau rhaglen gwaith i'r dyfodol y Pwyllgor, fel y manylir yn Atodiad 1 yr adroddiad.***

## **8 ADBORTH GAN GYNRYCHIOLWYR PWYLLGOR**

Nid oedd unrhyw adborth.

**Daeth y cyfarfod i ben am 12.40.**

|                                  |                                                                                       |
|----------------------------------|---------------------------------------------------------------------------------------|
| <b>Adroddiad i'r</b>             | <b>Pwyllgor Craffu Cymunedau</b>                                                      |
| <b>Dyddiad y cyfarfod</b>        | <b>9 Mawrth 2023</b>                                                                  |
| <b>Aelod / Swyddog Arweiniol</b> | <b>Y Cynghorydd Win Mullen-James (Aelod Arweiniol Datblygu Lleol a Chynllunio)</b>    |
| <b>Pennaeth Gwasanaeth</b>       | <b>Emlyn Jones (Pennaeth Cynllunio, Gwarchod y Cyhoedd a Gwasanaethau Cefn Gwlad)</b> |
| <b>Awdur yr Adroddiad</b>        | <b>Glesni Owen (Rheolwr Busnes Gwarchod y Cyhoedd)</b>                                |
| <b>Teitl</b>                     | <b>Camdriniaeth o Gŵn</b>                                                             |

## 1. Am beth mae'r adroddiad yn sôn?

1.1. I edrych ar faint o werthiannau cyfreithiol ac anghyfreithlon o gŵn o fewn Sir Ddinbych (yn arbennig yn ystod pandemig COVID-19) - gan gynnwys nifer o gwynion a ddaeth i law, wedi'u harchwilio a'u cadarnhau, a sut mae gwahanol asiantaethau yn gweithio gyda'i gilydd i fynd i'r afael ag unrhyw broblemau a riportwyd.

## 2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

2.1. I benderfynu a oes angen cryfhau neu wella perthnasau gwaith er mwyn delio ag unrhyw broblemau neu atal problemau yn y dyfodol mewn perthynas â'r mater hwn, gyda'r bwriad o gefnogi hyfywedd masnachwyr trwyddedig i weithredu hyn gan leihau dioddefaint i'r anifeiliaid.

## 3. Beth yw'r Argymhellion?

3.1. Bod yr Aelodau yn trafod cynnwys yr adroddiad ac yn darparu adborth a sylwadau ar ei gynnwys.

## 4. Manylion yr Adroddiad

### Cefndir

- 4.1. Cymrodd Rheoliadau Lles Anifeiliaid (Bridio Cŵn) (Cymru) 2014 ('y Rheoliadau') le'r Ddeddf Bridio Cŵn 1973 yng Nghymru ac mae'n darparu trwydded gan Awdurdodau Lleol (ALI) i unigolion sydd yn rhan o fridio cŵn. Cyflwynodd y Rheoliadau newydd feini prawf mwy caeth i sefydliadau bridio a sefydlwyd bod cymhareb gofalwr a chi yn gorfod bod o leiaf un aelod o staff llawn amser i 20 o gŵn oedd yn oedolion. Y rheoliadau oedd y cyntaf o'r fath yn y DU, ac er bod gan nifer o sefydliadau ac elusennau lles wahanol safbwyntiau ar gynnwys y rheoliadau, roeddynt yn cael eu croesawu'n eang. Ers cyflwyno'r rheoliad, mae pryderon parhaus ynghylch y safonau mewn rhai eiddo trwyddedig yng Nghymru, a'r adnoddau ac arbenigedd sydd ar gael o fewn Awdurdodau Lleol i fynd i'r afael â'r problemau hyn.
- 4.2. Yna ym mis Medi 2021, daeth Rheoliadau Lles Anifeiliaid (Trwyddedu Gweithgareddau sy'n Ymwneud ag Anifeiliaid) (Cymru) 2021 i rym. Mae'r Rheoliadau hyn wedi newid y trefniadau trwyddedu ar gyfer gwerthiant o anifeiliaid fel anifeiliaid anwes yng Nghymru, sydd yn cynnwys gwaharddiad o werthiant trydydd parti masnachol o gŵn a chathod bach. Mae gwneud y gorau o safonau lles ar draws Cymru yn flaenoriaeth a bwriad y Rheoliadau newydd yw hyrwyddo bridio cyfrifol a sicrhau bod cŵn a chathod bach yn cael eu bridio mewn amodau addas.
- 4.3. Fel rhan o ymrwmiadau Llywodraeth Cymru (LIG) yn y Cynllun Lles Anifeiliaid Cymru 2021-26, sefydlwyd prosiect a ariennir gan LIG sef Prosiect Gorfodaeth Awdurdod Lleol i gefnogi awdurdodau lleol gyda hyfforddiant a gwaith gorfodi. Sefydlodd y prosiect Tîm Cenedlaethol o Swyddogion Trwyddedu Anifeiliaid sydd yn gweithio yn genedlaethol i fynd i'r afael â bridwyr anghyfreithlon a heb drwyddedi, a chefnogi awdurdodau lleol gyda'u hymchwiliad. Mae rhagor o wybodaeth ynghylch sut mae'r prosiect hwn yn cefnogi awdurdodau lleol wedi'i amlinellu yn **Atodiad 1**.

### Sefyllfa Gyfredol Sir Ddinbych

- 4.4. Ar hyn o bryd mae gennym 13 o fridwyr cŵn trwyddedig wedi'u lleoli ar draws y Sir. Mae trwyddedau yn cael eu hadnewyddu yn flynyddol sydd yn cynnwys

ymweliad gan ein Swyddog Lles Anifeiliaid a Milfeddyg, sydd wedi'i gyflogi gan yr awdurdod a gyda phrofiad helaeth yn y maes gwaith hwn. Mae gennym safonau uchel o gydymffurfiaeth gydag amodau trwyddedu. Mae ein Deiliaid Trwydded yn gweithio'n agos gyda'n Swyddogion os ydynt eisiau unrhyw gyngor neu arweiniad.

- 4.5. Nid yw cwynion gan yr awdurdod o fridwyr heb drwydded/ anghyfreithlon yn sylweddol. Os ydym yn amau bod rhywun yn bridio, byddant yn cael llythyr a ffurflen gais gennym yn gofyn iddynt wneud cais fel y gellir gwneud asesiad i sicrhau eu bod yn gallu cydymffurfio â'r Amodau Trwyddedu cyfredol.
- 4.6. Rydym yn ymchwilio ar hyn o bryd nifer fechan o fridwyr heb drwydded posibl ac wedi gwneud cais gan y Tîm Cenedlaethol Trwyddedu Anifeiliaid oherwydd bod ein hadnoddau'n brin o fewn ein Gwasanaeth i gyflawni ymchwiliadau helaeth.

### **Cŵn Crwydr a Chanolfannau Achub**

- 4.7. Yn ystod y pandemig roedd gostyngiad sylweddol mewn ymholiadau am gŵn crwydr i'r Gwasanaeth Warden Cŵn fel yr amlinellir yn y Tabl isod, fodd bynnag rydym eisoes yn gweld cynnydd yn yr ymholiadau i'r Gwasanaeth yn ystod 2022 gyda 52% o'r ymholiadau hynny yn ddiweddarach yn y flwyddyn.

|                               | 2018 | 2019 | 2020 | 2021 | 2022 |
|-------------------------------|------|------|------|------|------|
| Warden Ci - Cais am Wasanaeth | 296  | 286  | 159  | 140  | 176  |

Data yn gywir ar 16/12/2022

- 4.8 Cysylltwyd â dwy Ganolfan Achub Elusennol i gael clywed am brofiadau am effaith y pandemig ar eu Gwasanaeth. Ni wnaeth un elusen ymateb, ond mi wnaeth North Clwyd Animal Rescue (NCAR) ein cynelau awdurdodedig i'r Gwasanaeth Warden Cŵn ddarparu gwybodaeth ddefnyddiol. Mae manylion o'u hymateb i'w gweld yn **Atodiad 2**.
- 4.9 Roedd gwybodaeth gan NCAR a'n Gwasanaeth Warden Cŵn ein hunain yn dangos bod gostyngiad sylweddol mewn cŵn crwydr a chŵn yn cael eu rhoi yn ystod y pandemig. Fodd bynnag, mae dangosydd amlwg bod y ffigurau hyn yn cynyddu i'r lefelau cyn y pandemig.

4.10 Mae NCAR wedi cadarnhau bod ganddynt dros 400 o gŵn ar y rhestr aros yn aros i gael eu trosglwyddo, dyma'r nifer uchaf ers cyn y pandemig. Roedd y rhestr aros cyn y pandemig gyda thua 100 o gŵn.

## **5. Sut mae'r penderfyniad yn cyfrannu at y Themâu Corfforaethol?**

5.1. Cymunedau Cryf: Mae'r Cyngor yn gweithio gyda phobl a chymunedau i adeiladu annibyniaeth a gwydnwch ; - Os yw pobl yn dewis prynu ci ar gyfer cwmnïaeth ac annibyniaeth a all eu cefnogi i fyw yn eu cartrefi eu hunain am hirach, a'u caniatáu i fwynhau'r cefn gwlad gyda chwmni ci. Maent yn gwybod bod y cŵn hyn wedi dod gan fridiwr gydag enw da gyda'r holl wiriadau iechyd angenrheidiol mewn lle, sydd yn lleihau'r costau diangen ac ymweliadau i'r milfeddyg oherwydd anifail nad yw'n iach.

5.2. Bod y sefydliad trwyddedu gofynnol yn cydymffurfio â'r safonau trwyddedu ac unrhyw ofynion cynllunio, i beidio ag achosi unrhyw niwsans sŵn nag arogl i'r cymdogion gerllaw.

## **6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?**

6.1. Bydd y costau yn cael eu cadw o fewn y cyllidebau gwasanaeth cyfredol.

## **7. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?**

7.1. Nid oedd angen Asesiad o'r Effaith ar Les ar gyfer yr adroddiad hwn.

## **8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?**

8.1. Nid yw hwn wedi bod yn destun proses ymgynghori; fodd bynnag cysylltwyd ag elusennau Achub Anifeiliaid a gofynnwyd am sylw ynghylch effaith posibl y pandemig ar eu helusennau. Mae'r wybodaeth a dadansoddiad o'u hymatebion wedi cael eu hamlinellu yn **Atodiad 2**.

## **9. Datganiad y Prif Swyddog Cyllid**

9.1. Nid oes goblygiad ariannol uniongyrchol i'r adroddiad hwn, gydag unrhyw gostau a nodwyd yn 6.1 yn cael eu cynnwys o fewn y cyllidebau cyfredol.



## **10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

- 10.1. Byddai'r data cyfredol yn awgrymu bod y gwasanaethau a ddarperir gan y Gwasanaeth Warden Cŵn yn dychwelyd o bosib i'r lefelau cyn y pandemig ac felly bydd y gallu i gyflawni'r gwaith mewn perthynas â bridwyr cŵn anghyfreithlon yn cael ei effeithio. Bydd adnoddau Tîm Cenedlaethol yn amhrisiadwy ar gyfer yr awdurdod i gefnogi unrhyw ymchwiliadau yn y dyfodol.
- 10.2. Mae ein canfyddiadau yn dod i gasgliad bod tystiolaeth gyfredol yn awgrymu bod y nifer o fridwyr heb drwydded yn isel yn y Sir. O'r rheiny sydd yn adnabyddus, byddwn yn gweithio gyda'n tîm Cenedlaethol i ymchwilio bridwyr anghyfreithlon posibl.
- 10.3. Nid ydym yn ymwybodol bod y pandemig wedi cael effaith ar fridio anghyfreithlon yn y Sir, fodd bynnag fel y gwelir o'r dystiolaeth yn Atodiad 2, mae problem gynyddol gyda chŵn sydd angen cartrefi newydd sydd yn amlwg yn rhoi pwysau cynyddol ar yr elusennau hynny.

## **11. Pŵer i wneud y penderfyniad**

- 11.1. Rheoliadau Lles Anifeiliaid (Bridio Cŵn) (Cymru) 2014
- 11.2. Rheoliadau Lles Anifeiliaid (Trwydded Gweithgareddau sy'n Ymwneud ag Anifeiliaid (Cymru) 2021
- 11.3. Mae pwerau'r Pwyllgor Craffu mewn perthynas â'r mater hwn wedi'u pennu yn Adran 21 Deddf Llywodraeth Leol 2000 ac Adran 7 o Gyfansoddiad y Cyngor.

Mae tudalen hwn yn fwriadol wag

## **Appendix 1 – National Animal Licensing Team**

It is still very much a project/pilot that is still developing and also expanding due to the Animal Plan for Wales into wider animal licensing aspects but still looking to make recommendations to WG on further improvements to the dog breeding controls already in place and hopefully close those loopholes. Ideally a requirement that no one can sell dogs, puppies, kittens without either a licence for commercial operations or registration for other sales (not already caught by the LAIA Regulations).

### **Objective**

- Wales to be recognised as a World Leader by ensuring the highest levels of animal welfare through implementing a breeding, licensing and registration system, which enables consistent controls, enforcement and traceability. Using a robust legislative system to lay down minimum standards and drive improvements through the industry.

### **Aims**

- To ensure all breeding dogs and their puppies have good health and welfare and a good quality of life.
- To ensure that puppies receive adequate enrichment and socialisation programmes to help equip them with the social and behavioural skills necessary to adapt to a home environment and live a good quality of life in the future.
- To implement a new model that will afford protection to legitimate breeders, enable the identification of illegal breeders and promote a fair trading environment by:
  - Requiring all breeders to be either licensed or registered,
  - Implementing a robust inspection procedure and consistent enforcement, and
  - Developing an intelligence capability to support enforcement work.

Barriers to enforcement exist and these have been recognised and identified both by local authorities and wider stakeholders, including; Identification of illegal and unlicensed breeders, Inconsistencies in inspections, lack of legal requirement for inspectors to be qualified or even a minimum level of competence (this also impacts on the quality of inspections undertaken), no central register of dogs and/or breeders to support checks or investigative work. Alongside lack of resource, ineffective penalties and problems with associated legislation such as the Microchipping of Dogs (Wales) Regulations 2015 this has created the significant problem now faced and it is quite clear that business as usual is not an option going forward. Inconsistent enforcement was attributed to the lack of expertise, in terms of both local authority and veterinary support, resources and difficulties with the legislation.

A review of the breeding regulations undertaken by members of the Wales Animal Health and Welfare Framework Group at the end of 2019 also identified important changes required to legislation, licencing conditions, enforcement shortfalls and resources. There were significant recommendations made some of which could be acted on immediately and others that required investment and time, in order to be implemented and deliver the desired change.

An online information system will provide not only a single point of reference/contact for all dog breeding related issues but also an associated back office system that will support both breeders, inspectors and purchasers.

Further to the work undertaken to produce the intelligence problem profile Operation CABAL, support was provided to develop the intelligence and progress more in-depth investigations. The additional enforcement and intelligence capacity has enabled the Regional Investigation Team to be tasked through the Regional Tasking Group with five separate operations although there are others requiring support. These include investigations involving identified organised criminal groups (OCGs) as well as cross border investigations that individual local authorities have been unable to progress alone.

The appointment of the animal licensing officers provides specialist support available for all local authorities. This support can be;

- On the end of the telephone in the form of specialist advice,
- Be a second pair of eyes and ears to help on inspections, or
- Can undertake inspections on behalf of local authorities where required and support investigations.

To date 7 LA's have had support with inspections and another two on specific investigations.

The main point though with the project is that changes will be required in order to ensure that the legislation is enforceable, alongside putting a consistent, strong, inspection regime. The national team support is already proving its value with the additional checks etc. undertaken and support provided.

Key Points:

- This is a Wales wide resource - to support and hopefully free-up local officers for other priorities.
- New Model for the wider industry being developed.
- Animal Welfare Plan for Wales clear on programme for Government commitments, so -
- WG trust and improved profile for Public Protection but if we don't embrace this opportunity it will be taken elsewhere.

It is envisaged a national model will:

- provide a centralised and standardised administration process for licence applications and a single point of reference for applicants and the public;
- ensure greater consistency in support both for businesses and enforcement/regulation agencies;
- create a standard model for future legislative developments;
- improve resilience across Wales for when individual Local Authorities experience unforeseen incidents which challenge business continuity

## Appendix 2 – Consultation with Rescue Centres

Two local Charitable Rescue Centres were contacted to gauge their experience of the impact the pandemic may have had on their Services.

We did not receive a response from one Rescue Centre, however the other Centre, North Clwyd Animal Rescue provided an outline of Stray Dogs and those handed in by the public. North Clwyd Animal Rescue is our authorised kennels to take in stray dogs as part of our Dog Warden Services, however they are an organisation who deals with rescued dogs from a wide geographical area and not just Denbighshire.

They have kindly provided information for the purposes of this report. From Figure 1 below you can clearly see the correlation between the first lockdown of the pandemic and a marked drop in dog admission for both the Dog Warden Service and Dogs handed in by the public from across the Region. These low admissions continued throughout the first lockdown however there was a slight increase in admissions for the second half of 2020. Overall admission remained much lower during the pandemic compared to the pre-pandemic period.

However, as you will see during the latter part of this year (October 2022) they have seen the highest number of admissions which is comparable with the pre-pandemic periods. The Centre has been extremely busy in recent months and have been close to capacity on many occasions.

During hand over admissions the Rescue Centre actively try to understand the reasons as to why dog owners decide to hand over their dogs, this is outlined in Figure 2 below.

There are many reasons as to why dogs are handed over to the rescue centre, however few disclose financial as a reason pre and post pandemic.

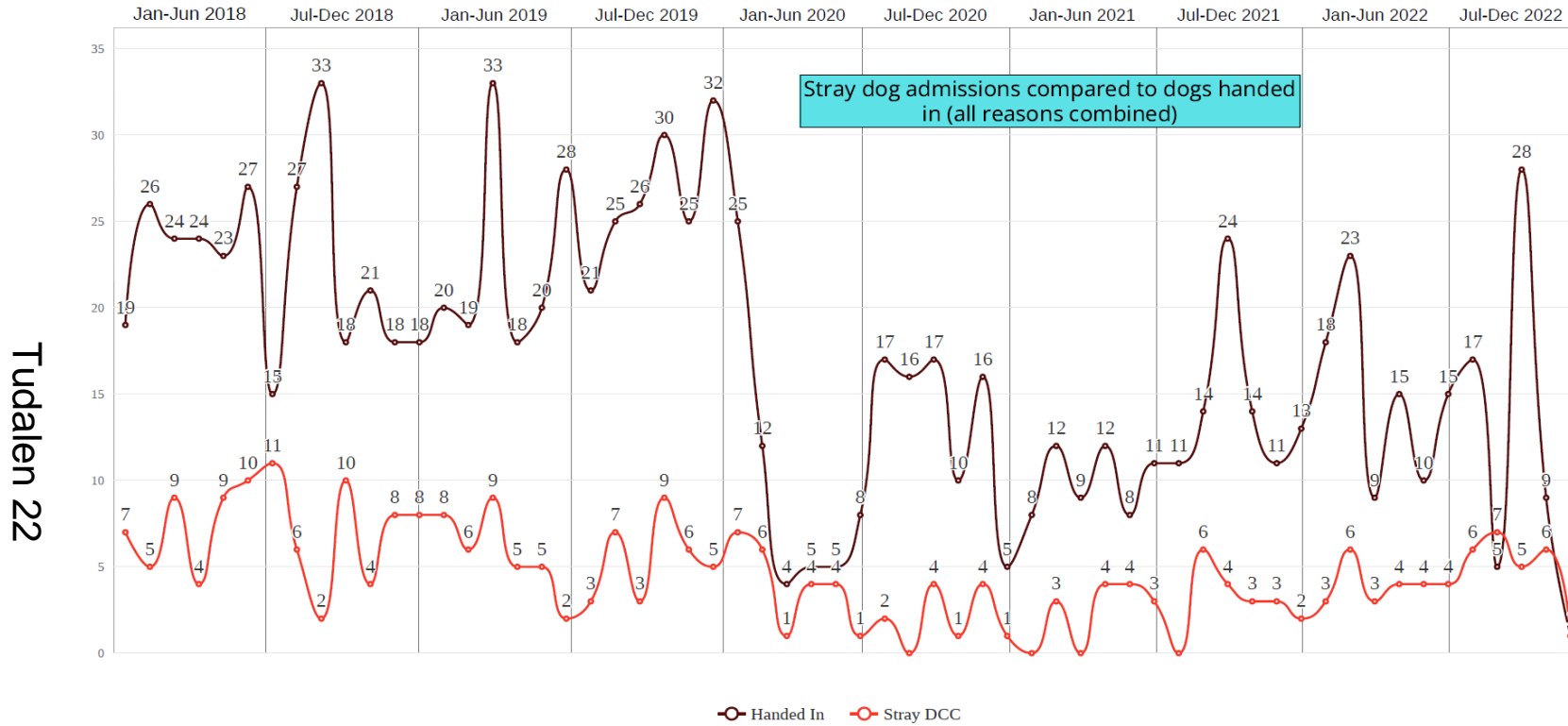
There were 5 admissions during the April-June of this year who disclosed Homelessness as a reason, however this is comparable with figure pre-pandemic.

During this year 27 dogs were handed over due to the owner's death with 21 of this occurring in the latter quarter of this year. This is significantly higher than the previous 3 years. This may be an indication that other family members may not have capacity or the financial resources at this time to care for their loved one's pet dog.

Stray Dog admission are on the increase but have not reached the same levels as pre pandemic.

North Clwyd Rescue Centre have confirmed they currently have over 400 dogs on a waiting list awaiting handing over, this is the highest number since before the pandemic. The waiting list pre-pandemic was at approximately 100 dogs.

Figure 1 – Stray Dogs and Dogs Handed-In January 2018 – December 2020



Data source: North Clwyd Animal Rescue 12/12/2022

**Figure 2 - Dog Admissions by Reasons January 2018 – December 2020**

| Reason for Admission                   | 2018    |         |         |         | 2019    |         |         |         | 2020    |         |         |         | 2021    |         |         |         | 2022    |         |         |         |
|----------------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
|                                        | Jan-Mar | Apr-Jun | Jul-Sep | Oct-Dec | Jan-Mar | Apr-Jun | Jul-Sep | Oct-Dec | Jan-Mar | Apr-Jun | Jul-Sep | Oct-Dec | Jan-Mar | Apr-Jun | Jul-Sep | Oct-Dec | Jan-Mar | Apr-Jun | Jul-Sep | Oct-Dec |
| Handed In - Can't cope with behaviour  | 14      | 5       | 7       | 6       | 3       | 9       | 7       | 9       | 10      | 1       | 7       | 7       | 3       | 6       | 13      | 9       | 12      | 8       | 3       | 6       |
| Handed In - Change of circumstances    | 19      | 14      | 21      | 8       | 7       | 15      | 27      | 30      | 12      | 11      | 15      | 9       | 6       | 10      | 6       | 8       | 9       | 11      | 9       | 5       |
| Handed In - Change of job              |         |         |         |         |         |         | 1       |         |         |         | 1       |         |         | 1       |         |         | 1       |         | 1       |         |
| Handed In - Chases livestock           |         |         |         |         |         |         | 1       |         |         |         |         |         |         |         |         |         |         |         |         |         |
| Handed In - Escape artist              | 1       | 1       |         |         |         | 1       |         |         |         |         |         |         |         |         |         |         |         |         |         |         |
| Handed In - Failed worker              |         |         |         | 1       |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |
| Handed In - Financial                  | 3       |         | 2       |         |         |         |         | 1       |         |         |         |         |         |         | 1       |         |         |         | 1       |         |
| Handed In - Homeless                   | 4       | 3       |         |         | 2       | 2       | 1       | 1       | 3       | 2       | 1       |         | 1       |         | 1       | 1       |         | 5       |         |         |
| Handed In - Ill health of owner        | 5       | 7       | 9       | 8       | 13      | 7       | 9       | 10      | 10      |         |         | 9       | 10      | 4       | 3       | 6       | 17      | 1       | 3       | 1       |
| Handed In - Moving house               |         | 6       | 2       | 3       | 2       | 3       | 2       | 5       | 5       |         | 1       | 5       |         | 2       | 3       | 1       | 3       | 2       |         | 1       |
| Handed In - No good with children      |         |         |         |         |         |         |         |         |         |         | 1       |         |         |         |         | 1       |         |         |         |         |
| Handed In - Not enough time            | 11      | 8       | 5       | 3       | 11      | 10      | 5       | 4       | 9       |         | 6       | 6       | 1       | 2       | 5       | 5       | 7       |         | 5       | 2       |
| Handed In - Owner allergic             | 1       | 2       |         |         |         | 4       | 2       | 1       | 5       |         |         |         |         |         | 1       | 3       |         |         |         |         |
| Handed In - Owner died                 | 1       | 12      | 3       | 6       | 4       | 2       |         | 6       | 4       |         | 5       | 4       | 2       | 1       | 1       | 6       | 1       | 2       | 3       | 21      |
| Handed In - Owner pregnant or new baby | 2       | 1       |         |         | 3       | 7       |         | 1       | 1       |         |         |         |         | 1       |         |         | 3       |         | 1       |         |
| Handed In - Relationship breakdown     | 2       | 10      | 3       | 5       | 4       | 6       | 4       | 7       | 2       |         | 2       | 3       | 2       | 1       | 1       | 2       |         | 1       | 2       | 2       |
| Handed In - Unplanned litter           | 1       |         | 15      | 7       | 2       |         |         |         |         |         |         |         |         |         |         | 4       |         |         | 5       |         |
| Handed In - Unwanted                   | 6       | 6       | 8       | 11      | 6       | 6       | 16      | 6       | 8       |         | 2       |         |         | 1       | 1       | 3       | 1       | 4       | 4       |         |
| Stray DCC                              | 21      | 23      | 19      | 22      | 22      | 19      | 12      | 18      | 18      | 9       | 3       | 9       | 4       | 8       | 9       | 10      | 11      | 11      | 17      | 12      |

Tudalen 23

Data source: North Clwyd Animal Rescue 12/12/2022

Mae tudalen hwn yn fwiadol wag



|                                  |                                                                                          |
|----------------------------------|------------------------------------------------------------------------------------------|
| <b>Adroddiad i'r</b>             | <b>Pwyllgor Craffu Cymunedau</b>                                                         |
| <b>Dyddiad y cyfarfod</b>        | <b>9 Mawrth 2023</b>                                                                     |
| <b>Aelod Arweiniol / Swyddog</b> | <b>Y Cynghorydd Win Mullen / Emlyn Jones</b>                                             |
| <b>Pennaeth Gwasanaeth</b>       | <b>Emlyn Jones, Pennaeth Cynllunio, Gwarchod y<br/>Cyhoedd a Gwasanaethau Cefn Gwlad</b> |
| <b>Awdur yr adroddiad</b>        | <b>David Shiel, Rheolwr Ardal AHNE</b>                                                   |
| <b>Teitl</b>                     | <b>Adroddiad Cynnydd ar Brosiect Rhostiroedd Sir<br/>Ddinbych</b>                        |

## 1. Am beth mae'r adroddiad yn sôn?

1.1. I fonitro cynnydd yn erbyn amcanion Prosiect Rhostiroedd Sir Ddinbych a sefydlwyd fel un o argymhellion Adolygiad Tân Mynydd Llantysilio yn 2019.

## 2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

2.1. I roi'r wybodaeth ddiweddaraf ar gynnydd Prosiect Rhostiroedd Sir Ddinbych a sefydlwyd gan y Pwyllgor hwn fel argymhelliad o'r [Adolygiad i Dân Mynydd Llantysilio](#) 2019 ac yn dilyn penodi Swyddog Rhostir yn 2020 ac i amlygu ymrwymadau'r prosiect yn y dyfodol.

2.2. Nodi ymrwymadau Prosiect Rhostiroedd Sir Ddinbych yn y dyfodol yng ngoleuni'r cynnydd a wnaed yn erbyn yr amcanion gwreiddiol.

## 3. Beth yw'r Argymhellion?

3.1 Adroddiad diweddarau yw hwn a gofynnir i Aelodau wneud sylwadau ar y cynnydd a wnaed hyd yma ac i gefnogi'r ymdrechion i ehangu'r bartneriaeth bresennol gyda Chyfoeth Naturiol Cymru.

## 4. Manylion yr adroddiad

- 4.1. Mae adroddiad llawn wedi ei gynnwys fel atodiad - Yn gwyno:
- 4.2. **Bwrdd Partneriaeth Rhostir** – Mae Bwrdd Prosiect Partneriaeth Prosiect wedi ei sefydlu gyda chynrychiolaeth o Gyngor Sir Ddinbych (CSDd), Cyfoeth Naturiol Cymru a Gwasanaeth Tân ac Achub Gogledd Cymru. Mae'r Gymdeithas Frenhinol er Gwarchod Adar (RSPB) wedi ymuno â'r bwrdd partneriaeth hwn yn ddiweddar.
- 4.3. **Adfer Mynydd Llandysilio** - Gan weithio gyda Chyfoeth Naturiol Cymru mae'r Swyddog Rhostir wedi arwain ar y rhaglen waith i adfer tua 15 hectar o'r ardaloedd ar fynydd Llandysilio a ddifrodwyd fwyaf gan dân 2018. Roedd y gwaith adfer yn defnyddio gwybodaeth o Adroddiad Penny Anderson a'r Asesiad o'r difrod a gomisiynwyd gan Gyfoeth Naturiol Cymru. Mae nifer o dechnegau arbenigol wedi eu mabwysiadu i helpu i adfer yr ardaloedd a ddifrodwyd fwyaf. Cafodd tua 5 hectar ei drin gyda chymysgedd o laswellt yr ucheldir a thocion grug a chafodd hadau a gynaeafwyd o ardaloedd na ddifrodwyd ar y safle eu gollwng ar ardaloedd oedd wedi eu difrodi, gan ddefnyddio hofrennydd.
- 4.4. Mae tua 10 hectar wedi ei hadu drwy ddull hydro - gyda chymysgedd o hadau glaswellt yr ucheldir gyda deunydd organig yn cael ei chwistrellu ar yr ardaloedd oedd wedi eu difrodi fwyaf. Ardaloedd sydd wedi colli'r cyfanswm mwyaf o bridd gydag ychydig neu ddim adfywiad naturiol. Mae glaswellt a mwsogl yn dychwelyd yn raddol.
- 4.5. Mae 60 o leiniau monitro hirdymor wedi eu sefydlu ar hyd a lled y mynydd er mwyn parhau i fonitro adfywiad.
- 4.6. **Cynefin / rheoli llwyth tanwydd** – Mae'r prosiect wedi ymgymryd ag ymagwedd asesiad risg tanau gwyllt i dargedu rheoli.
- 4.7. Mae'r Swyddog Maes Rhostiroedd wedi hwyluso a threfnu gwaith dros ardaloedd allweddol o Fryniau Clwyd, Mynydd Llandysilio a Rhostir Llandegla. Torrwyd tua 140 hectar ar hyd a lled yr ardaloedd hyn er mwyn lleihau llwyth

tanwydd a gwella cynefin. Mewn rhai ardaloedd mae torri wedi digwydd i helpu gyda rheolaeth amaethyddol a rheoli stoc.

- 4.8. Mae'r Swyddog Rhostir hefyd wedi cefnogi gwaith Cyfoeth Naturiol Cymru i drafod a sicrhau Cytundebau Rheoli Adran 16 ar rannau allweddol o Fynydd Llandysilio. Mae hyn yn darparu fframwaith i Gyfoeth Naturiol Cymru i gytuno ac ariannu gwaith y byddai'r tiffeddiannwr a phorwyr eisiau ei ddatblygu dros y 5 mlynedd nesaf. Cadarnhawyd y Cytundeb yn Hydref 2022 ac mae nifer o borwyr eisoes wedi gallu gwneud gwaith drwy'r fframwaith hwn.
- 4.9. Mae cyllid hefyd wedi ei sicrhau drwy raglen Tirweddau Cynaliadwy, Lleoedd Cynaliadwy Llywodraeth Cymru ar gyfer Parciau Cenedlaethol ac Ardaloedd o Harddwch Naturiol Eithriadol i gefnogi rheoli rhostiroedd ar hyd a lled Bryniau Clwyd. Mae'r cyllid wedi cefnogi porwyr Moel Famau i wneud gwaith ar Foel Famau, Moel Fenlli a Moel Dywyll. Mae hefyd wedi cefnogi'r porwyr ar Foel y Parc a gwaith ar Foel Arthur a Moel Findeg.
- 4.10. Y Rhaglen Weithredu Genedlaethol ar Fawndiroedd - Sicrhawyd cyllid pellach drwy'r Rhaglen Weithredu Genedlaethol ar Fawndiroedd ar gyfer gwaith yn 2021 a 2022 a oedd yn canolbwyntio ar ardaloedd o rostir yn cynnwys mawn dwfn. Mae hyn wedi galluogi i waith gael ei wneud ar Rostir Llandegla i adfer mawndir. Torrwyd grug a choed dros ardal o 10 hectar. Hefyd aethpwyd ati i gau ffosydd - ail wlychu rhan bwysig o'r cynefin pwysig hwn a storio carbon.
- 4.11. **Gweithio gyda'r Gwasanaeth Tân** - Mae'r prosiect wedi datblygu cydweithio agos gyda Gwasanaeth Tân ac Achub Gogledd Cymru. Mae Cynllun Ymateb Tân aml-asiantaeth nawr mewn grym yn rhoi manylion am yr asedau a'r adnoddau sydd ar gael mewn achos o dân gwylt. Mae nifer o ymarferion hyfforddi ar y cyd wedi eu cynnal, gyda staff Gwasanaeth Tân ac Achub Gogledd Cymru, yr AHNE a Chyfoeth Naturiol Cymru yn cydweithio ar losgi dan reolaeth ym Mryniau Clwyd. Mae timau'r AHNE wedi cefnogi Gwasanaeth Tân ac Achub Gogledd Cymru gyda nifer o achosion yn ymwneud â than gwylt gan weithio ochr yn ochr â chriwiau tân a rhannu offer arbenigol. Mae ffilm i hyrwyddo'r rheolau a'r rheolaethau yn ymwneud â llosgi dan reolaeth wedi ei gynhyrchu gan Wasanaeth Tân ac Achub Gogledd Cymru a oedd yn cynnwys y Swyddog Rhostir a staff yr AHNE i helpu i hyrwyddo arfer da.

#### 4.12. Ymrwymadau a Blaenoriaethau ar gyfer y Dyfodol - Mae'r hyn mae'r

Prosiect wedi ei gyflawni hyd yma wedi dangos yr effaith o gael swyddog i gydlynu a hwyluso gwaith i leihau'r perygl o danau gwyllt drwy reoli llwyth tanwydd. Fe fydd rhaglen yn y dyfodol yn ceisio adeiladu ar y llwyddiannau hyn. Yn benodol, fe fydd yn:

- *Parhau i gefnogi gwaith rheoli rhostir ar hyd a lled Bryniau Clwyd, Mynydd Llandysilio a Rhosydd Llandegla ac ymestyn gweithgarwch i'r de tuag at ogledd y Berwyn.*
- *Cynnal perthnasoedd rhyng-asiantaethol drwy ymarferion hyfforddi parhaus ar y cyd a chydweithio gweithredol - yn benodol gyda Gwasanaeth Tân ac Achub Gogledd Cymru a Chyfoeth Naturiol Cymru.*
- *Parhau i sicrhau cyllid cyfalaf i gyflawni rhaglen waith a fydd yn lleihau llwyth tanwydd, gwella cynefin a chysylltedd cynefinoedd a hybu gwytnwch ecolegol rhostiroedd i wrthsefyll tanau gwyllt yn y dyfodol.*
- *Ymgysylltu a chydweithio gyda chymunedau lleol, tîrfeddianwyr, porwyr a ffermwyr yn ymwneud â thanau gwyllt a rheoli rhostiroedd.*
- *Cefnogi Cyfoeth Naturiol Cymru gyda chynnydd Cytundebau Rheoli i gefnogi gwaith ar safleoedd dynodedig.*
- *Parhau gyda rhaglen o fonitro ar gyfer y prosiect gan gynnwys cyflwr y cynefin a rhaglen waith a weithredir yn ardal y prosiect.*
- *Parhau gydag ymgyrch wybodaeth gyhoeddus i hyrwyddo ymddygiad cyfrifol a'r perygl o danau gwyllt yn arbennig yn yr Haf.*

## 5. Sut mae'r penderfyniad yn cyfrannu at y Themâu Corfforaethol?

- 5.1. Mae'r Prosiect yn gorwedd o fewn Thema'r Cynllun Corfforaethol – **Sir Ddinbych Mwy Gwyrdd** ac mae'n cyflawni yn erbyn Nod 3: *Cefnogi cymunedau i liniaru ac ymdopi ag effeithiau'r newid yn yr hinsawdd drwy:*

*Annog rheoli rhostiroedd er mwyn lleihau'r perygl o danau gwyllt, gan weithio gyda thîrfeddianwyr, ffermwyr, cymunedau a chyrff statudol.*

Drwy reoli rhostiroedd Sir Ddinbych, mae'r prosiect hefyd yn cyflawni yn erbyn Nod 1 Sir Ddinbych Mwy Gwyrdd: *Cyflawni ein Strategaeth ar Newid Hinsawdd*

*a Newid Ecolegol i ddod yn gyngor ecolegol gadarnhaol a di-garbon net erbyn 2030, gan gynnwys:*

*Cynyddu'r cynefinoedd sydd ar gael ar gyfer peillio a bywyd gwylt.*

## **6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?**

6.1. Mae'r Swydd Rhostir wedi ei ariannu ar y cyd gan Gyngor Sir Ddinbych a Chyfoeth Naturiol Cymru. Mae Sir Ddinbych eisoes wedi dangos ymrwymiad ariannu parhaus i'r swydd a'r prosiect. Yn 2020 fe wnaeth Cyfoeth Naturiol Cymru ymrwymiad 3 blynedd i ariannu, a daw hyn i ben yn Awst 2023. Mae trafodaethau wedi cychwyn gyda Chyfoeth Naturiol Cymru i sicrhau cyllid pellach i barhau gyda'r prosiect ac mae arwyddion cynnar yn dangos fod yna barodrwydd i barhau i gefnogi'r prosiect.

## **7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Les?**

7.1. Ni chwblhawyd Asesiad o'r Effaith ar Les ar gyfer yr adroddiad cynnydd hwn.

## **8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?**

8.1. Mae'r adroddiad cynnydd hwn wedi ei seilio ar argymhellion o Bwyllgor Craffu Cymunedau blaenorol gyda chyfraniadau gan y cyhoedd ac asiantaethau partner.

8.2. Mae'r Bwrdd Partneriaeth Rhostir yn darparu fframwaith ar gyfer ymgynghori gyda phartneriaid y prosiect a phorwyr.

## **9. Datganiad y Prif Swyddog Cyllid**

9.1. Cytunwyd ar gyllid ar gyfer y gweithgarwch hwn mewn cysylltiad â'n partneriaid fel rhan o'r Cynllun Corfforaethol blaenorol. Nid yw'r adroddiad hwn yn arwain at unrhyw oblygiadau ariannol ychwanegol i'r cyngor ar y cam hwn.

## **10. Pa risgiau sydd yna ac oes yna unrhyw beth y gallwn ei wneud i'w lleihau?**

10.1. Fe ddaw'r Bartneriaeth bresennol gyda Chyfoeth Naturiol Cymru i ben yn Awst 2023. Mae trafodaethau ar y gweill i geisio ymestyn y bartneriaeth hon.

10.2. Mae'r Bwrdd Partneriaeth Rhostir yn goruchwyllo'r materion a'r rhaglen waith sy'n gysylltiedig â'r prosiect.

## **11. Pŵer i wneud y penderfyniad**

11.1. Adran 21 Deddf Llywodraeth Leol 2000.

11.2. Adran 7.4.1 (d) ac (e) o Gyfansoddiad y Cyngor.

# Denbighshire Moorland Management and Wildfire Prevention Project

Project update February 2023

## Introduction

The Denbighshire Moorland Management and Wildfire Prevention Project was established as one of the recommendations taken from the Llantysilio Mountain Fire Review in 2019. This included the appointment of a Moorland Field Officer jointly funded by DCC and NRW for a period of three years. The MFO was appointed in November 2020 and this report outlines progress and achievements against the objectives of the project.

The project started during the Covid 19 Pandemic which at the time had an impact on the ability to effectively engage with communities, landowners, farmers and partner organisations. Similarly, some capital works were disrupted & delayed during the pandemic by sickness and lock down constraints. None-the-less, the project has achieved much despite the disruption caused by the pandemic.

## Project Objectives

One of the primary objectives of the project was to appoint a Moorland Field Officer (MFO) who would assist in bringing together relevant agencies, including NRW and NWFRS, to facilitate practical works, share resources and promote awareness of the link between moorland management and wildfire risk reduction. The MFO was also tasked with working with landowners and farmers to co-ordinate and support appropriate management activities and plans to improve upland habitats within the AONB and reduce the risk and impacts of wildfires.

The objectives of the Denbighshire Moorland Project / Moorland Field Officer were to:

1. Develop and deliver a programme of restoration on Llantysilio mountain ensuring appropriate action is taken to reduce soil erosion and improve the habitat recovery.
2. Work with communities within and around the AONB to improve management of upland habitat for biodiversity and to reduce the risk of wildfires.
3. Work collaboratively with stakeholders to write Fire Management Plans for moorland within the AONB.
4. Support NRW in the progress of Section 16 Management Agreements to support designated sites.
5. Maintain a partnership of the primary partners (NRW, DCC, Fire Service and other).
6. Plan and deliver a programme of management works for moorland areas in Denbighshire.

## Progress against objectives

### **1. To develop and deliver a programme of restoration on Llantysilio mountain ensuring appropriate action is taken to reduce soil erosion and improve the habitat recovery.**

A task group was established early in the project with staff from NRW and the AONB to develop a programme of works using a number of restoration techniques proposed in the NRW Evidence Report No. 372 by Penny Anderson Associates (2020).

In March 2021, heather was cut and collected from a neighbouring hillside on Llantysilio and airlifted by helicopter in dumpy bags to the wildfire site where the contents of the bags were spread out as a thin mulch.



The heather provided protection to the soil from erosion by the elements and a microclimate for heather seed to naturally colonise. An upland grass seed mix was also sown under the heather brash, to stabilise soil and act as a nursery crop for naturally colonising moorland plants.

Surveys of the plots have shown a reasonable success in establishing the grass seed mix where the heather brash was spread out thinly. A thick heather mulch was found to suppress natural regeneration and germination of grass seed.

In October 2021, a five-hectare area of Moel Y Faen, which was most severely affected by the wildfire and left as bare ground, was hydro-seeded with an upland grass seed mix. Working with a specialist contractor (CDTS) and in partnership with the North Wales Fire and Rescue Service (NWFRS) and Severn Trent Water, over 100,000L of water was pumped to the top of Moel Y faen where the hydro-seed slurry was mixed and spread. This meant that erosion to the site from machinery was kept to a minimum and provided an opportunity for NWFRS personnel to try out new techniques for getting water onto the mountain in the event of wildfire.





At the same time, a further five-hectares of accessible moorland on Moel Y Faen & Moel y Gamelin were conventionally seeded using a specialist Alpine tractor.



The outcome has been a mixed success, with areas seeded by hand in April 2021 under heather mulch responding the best. The hydro-seeding had an initial flush of germination in the autumn of 2021, however many of the grass seedlings failed over the harsh winter and during the drought in the spring summer of 2022. The most successful establishment has been on areas of bare soil where the hydro-seed has been able to establish roots into the soil.

The MFO has worked with the NRW monitoring team to establish 60 permanent monitoring points (1m<sup>2</sup> quadrats) to monitor the changes in vegetation into the future. A National Vegetation Classification (NVC) survey of the entire moorland area on Ruabon/Llantysilio Mountains & Minera SSSI is currently out to tender with NRW and scheduled to take place in the summer 2023. This will generate valuable information about the different vegetation communities on the SSSI and will inform future management priorities.

## **2. To work with communities within and around the AONB to improve management of upland habitat for biodiversity and to reduce the risk of wildfires.**

During the project the main focus has been to engage with the farming community, learning about issues and barriers to managing the moorland and exploring solutions to their needs. The MFO has developed good working relationships with landowners and grazers on Llantysilio, Llandegla Moor, Liberty Hall (Rhug Est), Moel Y Parc and Moel Famau Country Park on the Clwydian Range. There is a need to continue this work to develop relationships and further co-operation.

The project has engaged with Llantysilio Community Council in particular in relation to restoration works on Llantysilio Mountain following the wildfire in 2018. A project newsletter has also been circulated to Community Councils in Llandegla, Bryneglwys, Llangollen and Corwen.

The MFO presented the Denbighshire Moorland Project to members of FUW and the NFU at the Royal Welsh Agricultural Show 2022 as part of an all-Wales wildfire awareness campaign “Wildfires Wales” lead by NRW and the Fire & Rescue Services. This has raised the profile of the project in Wales and has subsequently enabled networking at all-Wales level.

The project collaborated with NWFRS in the production of a public information video (in Cymraeg and English) promoting good practice in controlled / prescribed burning (YouTube: Stop Wales Burning). The film has been adopted by all Fire Services in Wales and has been positively received by Fire Services in England.

The project has used social media campaigns at key times of the year to promote wildfire awareness and responsible behaviours when in the countryside. This has included using AONB commissioned animations and the Fire Services Dawnglaw initiative.



**3. To work collaboratively with stakeholders to write Fire Management Plans for moorland within the AONB.**

The MFO has fed into the North Wales Resilience Forum Multi-Agency Regional Wildfire Plan coordinated by North Wales Fire and Rescue Service. This has resulted with the inclusion of a specific Partner Information Card relating to the role of AONB staff and resources which will assist in better collaboration between agencies at future wildfire incidents.

As part of the Regional Wildfire Plan, Wildfire Site Cards are to be produced for specific sites to be led by NWFRS. Wildfire Site Cards will then be available electronically on Mobile Data Terminals on all fire appliances. The MFO will play an important role supplying local information for the production of these cards.

**4. To support NRW in the progress of Section 16 Management Agreements to support designated sites.**

Section 16 of the Environment Act (Wales) 2016, confers a broader power for NRW to enter into land management agreements for any purpose within the remit of NRW. The agreements set out an agreed management policy to conserve the features of a SSSI and provides a mechanism to contribute to the cost of the works on an annual basis subject to funding availability.

A total of seven Section 16 Management Agreements have been established during the project covering the majority of the moorland that forms the Ruabon / Llantysilio Mountains and Minera SSSI. The agreements between the landowners and NRW were formalised during 2022 and last for five years.

DCC are signatory to one of the Section 16 Management Agreements relating to land at Moel Y Faen / Moel y Gamelin which was affected by the wildfire in 2018. This agreement enables DCC to directly undertake works to manage and restore the moorland affected by the fire, with funding through the Agreement.

The MFO played an essential role in supporting NRW in arranging the S16 management on Llantysilio for 2022/23, with liaison between the landowners, agents, graziers (with common rights) and local

contractors, co-ordinating management on the ground. Over 38 hectares of moorland has been managed at a cost of £23,310 funded through S16 MA.

While the S16 Management Agreement focus on management of the habitat for the features of the SSSI, it also helps to make the moorland more resilient to future wildfire events by reducing the fuel load of the vegetation and creating different age structures which will reduce the severity of the fire.

#### **5. Maintain a partnership of the primary partners (NRW, DCC, Fire Service and other).**

In March 2021, the Denbighshire Moorland Project Board was convened to steer and oversee the delivery of the project. The project Board has met five times and has representation from a local farmer/landowner, NGO (RSPB), NRW (a broad spectrum of officers from Conservation Officers, Upland Specialists and Area Statement staff), officers from DCC Countryside Service and North Wales Fire & Rescue Service (Wildfire Lead and Arson Reduction).

Collaborative working has been extensive outside of the Project Board. The MFO has worked closely with NWFRS facilitating training on site, inputting to the NW Multi-Agency Wildfire Response Plan and assisting at wildfire incidents along with AONB Rangers.



The partnership has remained strong during the Project, it is valued by all partners and has grown to include other organisations such as the RSPB. There is a desire from partners to establish a wider upland management partnership with a broader remit to include specific action for species of most concern in particular black grouse and curlew where the AONB is one of the last strong holds in Wales.

#### **6. Plan and deliver a programme of management works for moorland areas in Denbighshire.**

The traditional season for heather management, which includes prescribed burning, is between 1<sup>st</sup> October and 31<sup>st</sup> March. This means there have been three management seasons for the duration of the project from November 2020 to March 2023. During this time heather is either burned or mown in patches with a flail/topper to encourage fresh new growth, this is beneficial to livestock and rare upland bird species like the red grouse and black grouse.



As a result of this project, approximately 140 ha of moorland management has been delivered across sites in Denbighshire covering Ruabon/Llantysilio Mountains and Minera SSSI, Llandegla Moor SSSI and at sites on the Clwydian Range (Moel Famau Country Park). Work has been prioritised at high risk areas based on wildfire risk assessments of vegetation fuel load, aspect and likely sources of ignition.

Additional moorland areas have been actively managed by landowners such as at Ruabon moor, Vivod, Nantyr, and north Berwyn (Rhug Est).

During the project the MFO also delivered two years of capital work funded through the **National Peatland Action Programme** – a total of 50 ha of peatland on Ruabon Moor was cleared of invasive Sitka spruce and 10 ha of peat bog is under restoration at Llandegla Moor, where colonising birch trees have been removed and drainage ditches blocked (photo below) to retain water on the peat bog. This benefits the upland biodiversity, helps to store carbon, contributes to natural flood management while also making the peat bog more resilient to wildfire.



Report by:  
Graham Berry, Moorland Field Officer  
February 2023

|                                  |                                                                                                                                               |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adroddiad i'r</b>             | <b>Pwyllgor Craffu Cymunedau</b>                                                                                                              |
| <b>Dyddiad y cyfarfod</b>        | <b>9 Mawrth 2023</b>                                                                                                                          |
| <b>Aelod / Swyddog Arweiniol</b> | <b>Y Cynghorydd Barry Mellor (Aelod Arweiniol Priffyrdd a'r Amgylchedd) / Tony Ward (Cyfarwyddwr Corfforaethol yr Amgylchedd a'r Economi)</b> |
| <b>Pennaeth Gwasanaeth</b>       | <b>Andy Clark, Pennaeth Dros Dro Priffyrdd a Gwasanaethau Amgylcheddol</b>                                                                    |
| <b>Awdur yr adroddiad</b>        | <b>Lowri Roberts, Rheolwr Prosiect</b>                                                                                                        |
| <b>Teitl</b>                     | <b>Y Wybodaeth Ddiweddaraf am Brosiect Ailfodelu'r Gwasanaeth Gwastraff</b>                                                                   |

## **1. Am beth mae'r adroddiad yn sôn?**

- 1.1. Mae'r adroddiad hwn yn rhoi'r wybodaeth ddiweddaraf am gynnydd yn ymwneud â'r bwriad i weithredu'r gwasanaeth gwastraff newydd ym mis Mawrth 2024.

## **2. Beth yw'r rheswm dros lunio'r adroddiad hwn?**

- 2.1. Mae'r adroddiad i hysbysu'r aelodau am gynnydd a gweithgareddau sydd i ddod i alluogi'r newid yn y gwasanaeth, ac i geisio eu barn amdanynt. Wrth i'r dyddiad gweithredu nesáu, mae'n bwysig bod Aelodau Etholedig yn derbyn yr holl wybodaeth ynglŷn ag unrhyw ddyddiadau, newidiadau a risgiau allweddol.

## **3. Beth yw'r Argymhellion?**

- 3.1. Bod y Pwyllgor Craffu yn trafod cynnwys yr adroddiad a Strategaeth y Model Gwastraff Newydd (Atodiad 1), ac yn rhoi sylwadau am weithredu'r model gwasanaeth newydd.
- 3.2. Bod y Pwyllgor yn cadarnhau ei fod wedi darllen, deall ac ystyried yr Asesiad o Effaith ar Les (Atodiad 2) fel rhan o'i ystyriaethau.

## 4. Manylion yr adroddiad

### Gweithredu Gwasanaeth Gwastraff Newydd (Ailgylchu a Gwastraff Gweddilliol)

- 4.1. Bydd y model newydd 'didoli ar ymyl y palmant' i gasglu gwastraff y cartref i'w ailgylchu yn dechrau ym **mis Mawrth 2024**. Bydd casgliadau ailgylchu'n newid o fod yn wasanaeth bob pythefnos i wasanaeth wythnosol. Mae hyn yn rhoi mwy o gapasiti i aelwydydd ailgylchu. Bydd preswylwyr yn derbyn uned bocs troli newydd a sach ychwanegol ar gyfer cardbord. Mae'r uned bocs troli'n galluogi i wastraff ailgylchadwy'r cartref – fel gwydr, plastig, tuniau / caniau, papur a chardbord – gael ei gasglu wedi ei ddiidoli.
- 4.2. Bydd y newid ar gyfer gwastraff gweddilliol yn digwydd ddechrau **haf 2024**, yn dilyn cyflwyno'r system ddiidoli ar ymyl y palmant. Bydd hyn yn galluogi preswylwyr i ddod yn gyfarwydd â'r system ailgylchu newydd ac i ddangos yr effaith o ran lleihau'r gwastraff gweddilliol. Bydd casglu gwastraff gweddilliol yn newid o gasgliad bob pythefnos i gasgliad bob 4 wythnos. Bydd cartrefi'n derbyn biniau mwy ar gyfer gwastraff gweddilliol i gynyddu capasiti 33.3%, o 180 litr i 240 litr.
- 4.3. Mae gan y biniau ailgylchu glas presennol gapasiti o 240 litr, a gall cartrefi gadw'r rhain i'w defnyddio fel bin gwastraff gweddilliol, a chyflwyno'r bin du llai, 180 litr, i'w gasglu gan y cyngor. Mae hyn yn galluogi i'r biniau glas presennol gael eu haildefnyddio tan fydd angen eu newid o ganlyniad i ddirywiad a thraul arferol. Bydd hefyd yn lleihau'r nifer o gynwysyddion sydd angen eu newid, a fydd yn arbed gwastraff, amser a chost.
- 4.4. Bydd trefn gadarn o ran cyfathrebu ac ymgysylltu yn cynorthwyo'r gwaith o gyflwyno'r gwasanaeth newydd, fel bod yr holl breswylwyr yn ymwybodol ac yn deall y newidiadau arfaethedig.
- 4.5. Y mae tua 45,000 o aelwydydd a fydd angen uned bocs troli newydd yn barod ar gyfer y newid i 'ddidoli ar ymyl y palmant' ym mis Mawrth 2024. Dechreuir eu danfon i aelwydydd ym mis Tachwedd 2023, a disgwylir cwblhau'r gwaith ddiwedd mis Chwefror 2024, gyda chyfnod o bythefnos ar gyfer gorffen cael trefn. Danfonir yr unedau o ddydd Llun i ddydd Gwener (gyda'r penwythnosau ar gael wrth gefn rhag ofn bydd rhywbeth wedi drysu'r amserlenni), a bydd cyfartaledd o 800 yn cael eu danfon y dydd.

- 4.6. Mae'r gwaith o osod yr unedau newydd at ei gilydd a'u danfon yn waith sylweddol sy'n gofyn am adnoddau sylweddol. Bydd angen mwy o weithwyr ar y gwasanaeth newydd i ymgymryd â'r rowndiau newydd. Cyflwynir y gweithwyr newydd hyn yn raddol o fis Medi 2023 mewn cyfrannau, i gynorthwyo'r gweithgareddau cyflwyno fel gosod y bocsys troli at ei gilydd a danfon cynwysyddion newydd. Mae cynllun uwch o'r gwaith cyflwyno fesul wythnos ar gael yn Atodiad 1. Yn haf 2023 bydd cynllun ardal manwl ar gael. Bydd yr aelodau a phreswylwyr yn derbyn mwy o ohebiaeth ynglŷn â'r gwaith cyflwyno i ardaloedd o ddiwedd haf 2023.
- 4.7. Er y bydd y gwasanaeth safonol newydd yn gweithio ar gyfer y rhan fwyaf o aelwydydd, ni fyddwn yn ei orfodi ar aelwydydd lle'r ydym yn gwybod na fydd yn gweithio. Ar hyn o bryd cesglir gwastraff i'w ailgylchu a gwastraff gweddilliol mewn bagiau o nifer fach o eiddo, e.e. rhai fflatiau, Tai Amffeddiannaeth, ac ati. Mae datrysiad ar gyfer yr eiddo yma i gael ei gadarnhau. Y mae'n debygol y bydd y gwastraff yn parhau i gael ei gasglu mewn sachau, ond gyda'r dewis o'i wahanu yn y tarddle.

### **Gwastraff Bwyd, Gardd a Chynnyrch Hylendid Amsugol**

- 4.8. Bydd casgliadau gwastraff bwyd a gardd yn aros yr un fath, h.y. cesglir gwastraff bwyd bob wythnos am ddim, a bydd casglu gwastraff yr ardd yn parhau i fod yn wasanaeth dewisol (y telir amdano) bob pythefnos. Bydd y model newydd hefyd yn cynnwys gwasanaeth casglu tecstilau estynedig a chasgliadau newydd ar gyfer eitemau trydanol bach a batris. Mae'r manylion ar gael yn y strategaeth ategol (Atodiad 1).
- 4.9. Cyflwynir gwasanaeth cynnyrch hylendid amsugol newydd o fis Medi 2023. Gan fod hwn yn wasanaeth newydd, ni wyddys yn iawn beth yw'r galw, ond amcangyfrifir y bydd tua 8% o breswylwyr yn debygol o gofrestru ar gyfer y gwasanaeth cynnyrch hylendid amsugol, yn seiliedig ar y cyfraddau yn awdurdodau lleol eraill Cymru (gweler Atodiad 1 am ddadansoddiad manwl o'r data).
- 4.10. Mae'r gwasanaeth cynnyrch hylendid amsugol newydd yn cael ei gyflwyno'n raddol yn gynharach na'r newidiadau i'r prif wasanaeth. Gan fod gwastraff cynnyrch hylendid amsugol yn gallu bod sylweddol, fe'i cesglir yn wythnosol. Bydd yn rhoi mwy o gapasiti ar gyfer gwastraff gweddilliol i'r aelwydydd hynny.

- 4.11. Mae'r gwasanaeth cynnyrch hylendid amsugol yn wasanaeth sy'n rhad ac am ddim, y mae'n rhaid cofrestru ar ei gyfer. Fe'i cyflwynir yn raddol i sicrhau bod y nifer o aelwydydd yn ddichonadwy o fewn gweithrediadau presennol y gwasanaeth. Bydd terfyn o 1,500 o aelwydydd yn y gyfran gyntaf, yn amodol ar gael diwygiad i'r drwydded yn ein safle presennol yn Lôn Parcwr. Pe na bawn yn cael diwygiad i'r drwydded, bydd rhaid gostwng terfyn y gyfran i oddeutu 1,000 o aelwydydd er mwyn caniatáu ar gyfer amser teithio i'r domen uniongyrchol ym Mharc Adfer.
- 4.12. Bydd cwsmeriaid y gwasanaeth cynnyrch hylendid amsugol yn derbyn cad i 40 litr a gesglir yn wythnosol, ond gellir darparu bin olwynion 140 litr i aelwydydd sydd â mwy o angen. Mae'r gwasanaeth cynnyrch hylendid amsugol ar gyfer y mathau canlynol o wastraff diheintus yn unig: clytiau tafladwy; padiau anymataliaeth; gorchuddion / swabiau a rhwymynnau; dillad gwely tafladwy; padelli gwely a leiners tafladwy wedi eu defnyddio; weips a menig; bagiau stoma; a chynwysyddion wrin gwag (lle nad oes risg o halogiad gwaed).

## **5. Sut mae'r penderfyniad yn cyfrannu at y Themâu Corfforaethol?**

- 5.1. Y prif sbardun ar gyfer newid y gwasanaeth yw cynyddu perfformiad o ran ailgylchu. Mae Llywodraeth Cymru wedi cyflwyno targed ailgylchu statudol o 70% ar gyfer pob awdurdod lleol o 2024/25. Yn 2021/22 yr oedd perfformiad Sir Ddinbych o ran ailgylchu yn 64.82%, ond amcangyfrifir y bydd y model newydd yn ein galluogi i gyrraedd y targed o 70%. Bydd hefyd yn cynyddu ansawdd y deunydd i'w ailgylchu a gesglir o aelwydydd, gan fod yn fodd i allu cynhyrchu incwm o werthu deunyddiau, a chynyddu cyfleoedd ar gyfer ailgylchu dolen gaeedig.
- 5.2. Yn ogystal, cyflwynir 5 cerbyd casglu trydanol newydd yn rhan o'r fflyd graidd newydd. Bydd hyn o gymorth i Sir Ddinbych ddod yn fwy ecolegol gadarnhaol a symud tuag at fod yn ddi-garbon net erbyn 2030.

## **6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?**

- 6.1. Cwmpesir costau gweithredu'r newidiadau newydd i'r gwasanaeth o ddyraniadau'r gyllideb ar gyfer paratoi a chynwysyddion o fewn cyllideb gyffredinol y prosiect.
- 6.2. Bydd gweithredu'n gwasanaeth newydd yn effeithio ar amryw o wasanaethau'r cyngor, gan gynnwys Gwasanaethau i Gwsmeriaid a'r Tîm Cyfathrebu, ac mae



cynrychiolwyr o'r meysydd gwasanaeth hyn wedi eu cynnwys yn y timau prosiect perthnasol ar gyfer ffrydiau gwaith paratoi.

## **7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Les?**

7.1. Mae canlyniad terfynol yr Asesiad o Effaith ar Les yn gadarnhaol – gweler Atodiad 2 i gael rhagor o fanylion.

## **8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?**

8.1. Cafodd yr egwyddor o weithredu model gwastraff newydd, sy'n dilyn glasbrint Llywodraeth Cymru ar gyfer gwasanaethau gwastraff, ei gymeradwyo'n wreiddiol gan y Grŵp Buddsoddi Strategol a'r Cabinet ym mis Rhagfyr 2018. Cyflwynwyd Achos Busnes wedi ei ddiweddarau hefyd i'r Cabinet ym mis Ebrill 2022, a'i gymeradwyo.

8.2. Ym mis Rhagfyr 2021 darparwyd y wybodaeth ddiweddaraf i'r Pwyllgor Craffu Cymunedau, ac yr oedd yr adroddiad hwn hefyd yn cynnwys Polisi Casgliadau Gwastraff wedi ei ddiweddarau.

## **9. Datganiad y Prif Swyddog Cyllid**

9.1. Er nad oes unrhyw oblygiadau ariannol uniongyrchol yn deillio o'r adroddiad hwn, mae'r achos busnes dros fuddsoddiad cyfalaf mawr ym maes gwastraff dros y blynyddoedd diwethaf wedi ei seilio ar oblygiadau'r model a ddisgrifir yn yr adroddiad hwn o ran refeniw.

## **10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

10.1. Y mae dwy risg allweddol yn ymwneud â gweithredu'r model gwasanaeth newydd erbyn mis Mawrth 2024. Y rhain yw:

- **Cymeradwyo Trwydded:** Mae gweithrediadau yn y depo newydd yn amodol ar gymeradwyo trwydded bwrpasol, a gyflwynwyd ym mis Ionawr 2023 i Gyfoeth Naturiol Cymru. Mae'n rhaid cymeradwyo'r drwydded hon cyn gallu newid y gwasanaeth. Gall y broses hon gymryd tua 12 mis, ond yr ydym yn ymgysylltu â Chyfoeth Naturiol Cymru ar lefel weithredol a strategol ynglŷn â'r mater hwn.

- **Parodrwydd y Depo:** Ar hyn o bryd mae'r depo i fod i gael ei gwblhau yn hydref 2023. Ar hyn o bryd disgwylir y bydd hyn yn digwydd ar amser, felly dylai bod y depo'n barod ar gyfer gosod y cynwysyddion at ei gilydd a'u danfon yn barod ar gyfer y gwaith o gyflwyno i breswylwyr o fis Tachwedd 2023. Fodd bynnag, mae'r tebygolrwydd o risg na fydd y depo'n barod mewn pryd wedi cynyddu'n ddiweddar yn dilyn y newyddion bod ein prif gontractwr ar gyfer Cam 2 adeiladu'r depo (R. L. Davies) wedi mynd i ddwylo'r gweinyddwyr ar 16 Chwefror 2023. Mae'r sefyllfa hon, sy'n weddol newydd ar adeg cyflwyno'r adroddiad hwn, yn cael ei rheoli gan y Tîm Prosiect a'r Bwrdd Prosiect, ac ystyrir dewisiadau ar gyfer cwblhau'r contract maes o law.

## **11. Pŵer i wneud y penderfyniad**

11.1. Adran 21 Deddf Llywodraeth Leol 2000

11.2. Adran 7 Cyfansoddiad y Cyngor.

## Appendix 1

# Denbighshire County Council

# Waste Service Remodel Strategy

**Version 2 (FINAL)**

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**Document Contributors:** DCC Waste Services

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## Background

In December 2018 Cabinet approved a business case to undertake a significant service change for Denbighshire County Councils waste service. The business case outlined a proposal to implement the Welsh Government’s recycling kerbside sort blueprint. The project is made up of two key stages, the development of a new purpose-built Waste Transfer Station (depot) and a mobilisation programme to implement the new ways of working.

The project will impact all Denbighshire residents, this strategy details how residents will be impacted and what the new service offer will be. Currently all recycling waste is collected fortnightly within a comingled 240-litre blue bin. Residual waste is also collected fortnightly in a 140-litre black bin to alternate with the recycling collection.

At the point of implementation in March 2024 residents will switch from the comingled blue bin to a kerbside sort system with a trolley box separation unit for dry recycling. Recycling will be collected weekly instead of fortnightly, residual waste will move to a 4-weekly collection.

Residents with an existing 240-litre blue recycling bin will be able keep this container, this will become their residual bin from Summer 2024. Any household (who has their residual waste collected in a bin) will have a 240-litre bin (our standard service) following the service change.

Food waste will remain a weekly collection and a new weekly Absorbent Hygiene Product (AHP) service will also be introduced from September 2023 for residents who require this service. There will also be an extended textile service, small electrical collection (WEEE) service and battery collection introduced as part of the service change.



## 1. Timelines

The dry recycling kerbside sort model will take effect as of the **4<sup>th</sup> of March 2024**. There will be a grace period between the switch to kerbside sort and the introduction of the 4 weekly residual collection. The residual collection change will take effect from **Summer 2024**.

The new AHP service will be introduced prior to the recycling and residual change, this is planned for the **11<sup>th</sup> of September 2023**.

This document provides further breakdown of key activities to be completed to enable the service change. A detailed Mobilisation Project Plan, Critical Path and Work Breakdown Structure also underpins this.

## 2. Waste Service Overview

There are approximately 46,000 households in Denbighshire who receive our waste services. The makeup of waste collection by property type is as follows:

| Property Type                                 | Approx No. |
|-----------------------------------------------|------------|
| Wheelie Bin Collection (residual & recycling) | 44609      |
| Sack Service                                  | 2,483      |
| Communal                                      | 1000       |
| Trade                                         | 313        |
| Micro Trade                                   | 74         |
| Garden Waste Collection*                      | 17914      |
| Assisted Collections                          | 2671       |

*\*Not included in overall total absorbed in property types above  
Data in table included as of October 2022*

*Future Growth: The new LDP is under review currently for the period 2021 – 2033. The proposed preferred option for household growth per annum is 218 ([Draft Preferred LDP Strategy](#), section 5.1.10)*

Some of the data and intelligence is difficult to ascertain due to historical data collation issues. However, a new In-Cab system is being implemented as part of the service change which will result in improved data collection and intelligence.

### 3. Recycling Waste: Kerbside Sort System

The switch to the kerbside sort recycling model weekly collections will take place on the 4<sup>th</sup> of March 2024. Approximately 44,000 kerbside sort trolley box systems will be required to be assembled and delivered to each eligible household across the County.

The roll out of the containers will be a significant undertaking for the service. Based on a go live date of 4<sup>th</sup> March 2024 the assembly and delivery of the trolley boxes will commence in November 2023.

Delivery to households will commence on the 20<sup>th</sup> of November 2023, approximately 4,000 units will be delivered per week, an average daily rate of 800 units will be distributed to residents. The key activities required to enable the change with timelines are set out below:

| Recycling Roll Out – March 2024        |                                                                      |
|----------------------------------------|----------------------------------------------------------------------|
| Activity                               | Dates                                                                |
| Recruitment Tranche 1 (6 x Operatives) | September - 2023                                                     |
| Recruitment Tranche 2 (7 x Operatives) | November- 2023                                                       |
| Recruitment Tranche 3 (9 x Operatives) | January - 2024                                                       |
| Recruitment of Depot Staff x 6         | November to February 2024                                            |
| Prepare Delivery & Assembly Area       | 6 <sup>th</sup> of November to 10 <sup>th</sup> of November 2023     |
| Delivery 1 <sup>st</sup> Batch         | 13 <sup>th</sup> November to 17 <sup>th</sup> of November 2023       |
| Assembly and Plan                      | 16 <sup>th</sup> of November 2023                                    |
| Trolley Box Deliveries Week One        | 20 <sup>th</sup> of November to 24 <sup>th</sup> November 2023       |
| Trolley Box Deliveries Week Two        | 27 <sup>th</sup> of November to 1 <sup>st</sup> December 2023        |
| Trolley Box Deliveries Week Three      | 4 <sup>th</sup> of December to 8 <sup>th</sup> of December 2023      |
| Trolley Box Deliveries Week Four       | 11 <sup>th</sup> of December to 15 <sup>th</sup> December 2023       |
| Trolley Box Deliveries Week Five       | 18 <sup>th</sup> of December to 22 <sup>nd</sup> December 2023       |
| Trolley Box Deliveries Week Six (STOP) | 25 <sup>th</sup> of December to 29 <sup>th</sup> of December 2023    |
| Trolley Box Deliveries Week Seven      | 1 <sup>st</sup> January to 5 <sup>th</sup> of January 2024           |
| Trolley Box Deliveries Week Eight      | 8 <sup>th</sup> of January to 12 <sup>th</sup> January 2024          |
| Trolley Box Deliveries Week Nine       | 15 <sup>th</sup> of January to 19 <sup>th</sup> of January 2024      |
| Trolley Box Deliveries Week Ten        | 22 <sup>nd</sup> of January to 26 <sup>th</sup> of January 2024      |
| Trolley Box Deliveries Week Eleven     | 29 <sup>th</sup> of January 2024 to 2 <sup>nd</sup> of February 2024 |
| Trolley Box Deliveries Week Twelve     | 12 <sup>th</sup> of February to 16 <sup>th</sup> of February 2024    |
| Mop Up Period                          | 19 <sup>th</sup> of February to 1 <sup>st</sup> of March 2024        |
| Go Live                                | 4 <sup>th</sup> of March 2024                                        |

#### Delivery Schedules

Using the updated routing and rounds for the recycling service, detailed daily maps for the delivery of the trolley box containers will be developed by the waste services' Mobilisation Lead. This will include a daily breakdown of activity by area. Residents will be informed of the days they will receive their new trolley box units, although they will not be able to use these until March 2024.

Deliveries to households will cease for the week commencing the 25<sup>th</sup> of December, and for the 1<sup>st</sup> of January for one day. The delivery schedule is currently Monday to Friday only, no

weekend deliveries are currently planned but they can be used as contingency in the event the delivery schedule slips due to unforeseen circumstances (adverse weather etc.).

### **Assembly**

It is approximated that around 1,200 trolley box units can be prepared each day, and this will be phased over the duration of the roll out to keep space to a premium at the new transfer station. This includes the assembly of the main unit and including the additional items such as the hessian sack, battery pouch and leaflets.

A dedicated assembly space is required for the crews who will be assembling the units, as part of the detailed planning consideration needs to be given to the following:

- Procurement / sourcing of items such as fold up tables for the assembly crew (WRAP advised).
- Agreed delivery schedule from the supplier so that the flow of assembly and deliveries is streamlined, and a plentiful supply of boxes is available for delivery.
- The delivery of units will generate a high volume of waste including bulky items such as card and pallets. A process for frequent removal of the waste needs to be agreed and arrangements made.

## **4. Residual Waste Collection**

Following the change to the kerbside sort system, the 4-weekly collection of residual waste will take place Summer 2024. Although there is a risk that in an interim period the additional capacity might be misused this is for an approximate 12-week period only

At the outset of the project the standard service was agreed as a trolley box for dry recycling with a cardboard sack, a 240-litre residual black bin, a food waste caddy and the option to sign up for the new AHP service.

The 240-litre residual bin capacity is to address the change in the residual collection which will become 4-weekly. Most standard residual bins currently in circulation are 180-litre with exceptions for larger households or those with the need for additional capacity. It is worth noting that one of the current drivers for the extra residual capacity is due to AHP waste; this waste will, from September 2023, be collected via a separate service.

It was initially proposed that all blue recycling bins would be 'rolled in' once households received their trolley box system, as would any of the 140-litre and 180-litre residual black bins in use. There would also be a full 'roll out' of a new 240-litre residual black bin to most standard households who did not already have a 240-litre black bin. The 'roll in' and 'roll out' activities are resource intensive which would be costly for the authority. Therefore, the project team has proposed that the existing 240-litre blue recycling bins already in circulation for most households become the new residual 240-litre bin in place of rolling out all new 240-litre black bins.

The roll outs and roll ins are resource intensive for the service and have cost implications, the option for households to retain the existing 240-litre blue bin reduces the amount of roll out and roll in activities as there will be no 240-litre black bin roll out. This will avoid the cost



of a county wide roll out activity. Any existing smaller 140-litre and 180-litre black bins will be collected, along with any second 240-litre or 360-litre blue bins in circulation.

The service change for residual can also happen sooner with this option, this will help maximise recycling in financial year 24/25 to help towards meeting WG 70% recycling target and reduce the risk of any potential fines related to the target.

Retaining the blue bins also addresses the issue of not having a sufficient supply of 240-litre black bins for each household. We currently have c. 29,000 units in storage. A further 5,000 bins have been budgeted for at a cost of £125k but this would still not be enough to provide every standard service household with a new 240-litre black bin. Procurement of further residual bins would cost approximately £287k to provide sufficient bins for each household at a rate of £23.95 per unit (approx. 12,000 additional units).

The current additional budget allocation of £125K for purchase of additional 240-litre black bins would not be needed and could offset pressures elsewhere in the project budget. The stock of 240-litre black bins we already have purchased can be used for several years to replenish 240-litre bins in circulation which would reduce the ongoing revenue costs to the service for ordering replacements or spares.

It is therefore proposed that there is strong case for households to retain the 240-litre blue bin and this will become the 'new' residual bin. This has a number of benefits as already noted, including the recycling/reuse of current existing stock, removes the need to roll in all the existing 240-litre blue bins, removes the need to purchase further 240-litre black bins and leaves a stock of 240-litre bins for replenishment for a number of years.

This option does mean there will be a mix of both blue and black bins in circulation for a period of time. The communication campaign will be strengthened to ensure residents are aware of the change in use of the bins and to ensure they have the correct capacity of bin. There may be a requirement to extend the storage agreement at Mostyn until stock is run down and manageable at a DCC site. This is reflected in the projects risk register.

## **5. Absorbent Hygiene Products**

The Absorbent Hygiene Products Service (AHP) is a new service delivery for the Council. The AHP service is for the collection of the following types of non-infectious waste only:

- Dressings/swabs and bandages
- Disposable bedding
- Used disposable bed pans and liners
- Incontinence pads
- Disposable nappies
- Wipes and gloves
- Stoma bags
- Empty urine containers where there is no risk of blood contamination

AHP waste will be collected weekly. In 2019 the initial plan was a fortnightly collection however, concerns have been raised over manual handling as the waste can be heavy even in smaller caddies due to the nature of the waste.

Applications are considered for families with children in disposable nappies, or from households where regular disposal of the above Absorbent Hygiene Products listed above is required.

Each application will be individually assessed, and the Council reserves the right to verify the information provided by contacting applicants either by telephone, a visit or utilising records such as the Electoral Register.

This assessment may include an on-site waste audit, to assess that an applicant is fully utilising the Council's recycling services. Applicants will be advised in writing within 15 working days of the outcome of their request.

### **Service Demand and Request**

The AHP service is new for the authority, the demand is a relative unknown. Modelling has estimated that approximately 20% of residents across all Local Authorities could be potential users of an AHP service. As displayed in the table below no LA has reached this demand, Denbighshire are estimating a potential take up of around 8%. The first tranche will be capped at 1,500 residents. Assuming an 8% take up of the new service this would see approximately 3,680 households using the AHP service.

### **AHP Rates in Welsh Local Authorities**

| LA            | Total No. Households | AHP No. | AHP % |
|---------------|----------------------|---------|-------|
| Ynys Mon      | 31,000               | 1,632   | 5%    |
| Blaenau Gwent | 33,000               | 4,177   | 12%   |
| Bridgend      | 64,029               | 9,290   | 14%   |
| Gwynedd       | 61,762               | 2,673   | 4%    |
| RCT           | 112,000              | 9,500   | 8%    |
| Conwy         | 57,000               | 3,513   | 6%    |
| Pembrokeshire | 61,727               | 5,316   | 8%    |

It is important to note that for the above LAs these numbers have built over time with an AHP service in place for several years. Demographic make-up of individual counties will also impact the AHP service volumes.

### **Timelines and Key Activities**

The below provides a timeline of activities for the launch of the new AHP service in September 2023:

| Activity                                       | Dates                   |
|------------------------------------------------|-------------------------|
| Agree Dates for Service Roll Out               | October / November 2022 |
| Project Board Approval for AHP                 | December 2022           |
| Procurement of Caddies, Bins, Liners & Lids    | January / February 2023 |
| Back End Business Process Developed and Agreed | April 2023              |
| Officer Resource for Management Agreed         | April 2023              |
| Online Form Developed and Agreed               | May 2023                |

|                                                              |                                                                     |
|--------------------------------------------------------------|---------------------------------------------------------------------|
| <b>Tranche 1 Applications Open</b>                           | 1 <sup>st</sup> of June 2023 to 14 <sup>th</sup> of July 2023       |
| <b>Routing of AHP Service and Delivery Rounds</b>            | 17 <sup>th</sup> of July 2023 to 4 <sup>th</sup> of August 2023     |
| <b>Allocate / Agree Resources for AHP Container Delivery</b> | July 2023                                                           |
| <b>Container Delivery to Households Tranche 1</b>            | 7 <sup>th</sup> of August 2023 to 8 <sup>th</sup> of September 2023 |
| <b>Tranche 1 Go Live</b>                                     | 11 <sup>th</sup> of September 2023                                  |
| <b>AHP Service Review of Roll Out / Lessons Learnt</b>       | 25 <sup>th</sup> September to 29 <sup>th</sup> of September 2023    |
| <b>Tranche 2 Launch</b>                                      | October 2023                                                        |

The new AHP service will go live on the **11<sup>th</sup> of September 2023**. In June and July 2023, the first tranche of applications will open for residents to sign up to the AHP service. The first tranche will close in July, this allows the service the required time frame to route the AHP service and to deliver the caddies and liners to the households that have signed up. The first tranche of applications will be capped at 1,500 households.

The 1,500-household cap is subject to a permit amendment being obtained for Lon Parcwr. If the alternative option, which is a direct tip each day to Parc Adfer, has to be used in the event the permit amendment cannot be achieved the cap will need to reduce to approximately 1,000 households as the rounds would not be manageable with daily direct tips.

If initial applications are over 1,500 then the applicant will be informed that they will receive AHP from a later date once the service has bedded in. Residents will be automatically signed up for two years, they will be informed and need to reapply at the end of the two years to continue receiving the service. Non responders will be removed from the AHP collection rounds.

Initially from September 2023 the AHP service will use a spare RCV to collect the AHP waste, in some rural areas in the South of the County a split cage vehicle will be utilised. Households eligible for AHP collection will be provided with a standard 40-litre caddy bin and liners Households can also apply for a 140-litre bin dependent on need. Should there be a proven need a second caddy may be provided by the service. The caddies are required to be 40-litre due to the manual handling element of the waste collection.

### **Permit Amendment**

There are permit constraints on the treatment of AHP waste, for DCC to launch the new AHP service in September 2023 a permit amendment for Lon Parcwr will be required. A permit amendment can incur a cost, however without the correct permit the AHP cannot be collected and disposed of by DCC. The other option is for a direct tip to Parc Adfer, this again would incur a cost. DCC are pursuing the option to have a permit amendment to treat AHP waste. Approval of the permit is a constraint and risk to the AHP work stream and will be closely monitored. Once the new depot is operational the AHP waste will be treated at the Denbigh WTS as the activity will be included within the permit.

### **Vehicles**

3 vehicles have been purchased in 2021 for AHP collections, these vehicles are currently being used for collection of food waste. If the service is rolled out earlier these vehicles are not available. The service has confirmed a spare RCV from September 2023 to Spring 2024. Once the main service change takes place in Spring 2024 food waste will be collected on

RRVs, therefore the 3 vehicles purchased specifically for AHP will become available to collect AHP and the new model has allowed for 2 AHP collection teams from the point of the service change.

### **Waste Disposal**

During the interim period of introducing the new AHP service in September, the preferred option will be to tip AHP waste at Ruthin or Kinmel depots, this is pending a permit variation with NRW. If this cannot be done in time, waste will be directly tipped to Parc Adfer with a reduced number of households able to sign up during the first tranche. Once the new depot is operational the AHP waste will be treated at the Denbigh WTS as the activity will be included within the permit.

### **Communications**

The AHP service will be a sign-up service, a communications campaign will be required in June / July 2023 to raise awareness of the new service and to publicise the sign-up process. It is recommended, as reflected in the project plan, that there is a cut-off date for residents to apply whilst the first tranche is rolled out. Once that is complete and the service is live the applications can restart. This is to minimise risk to the roll out and for the service to bed in the process. The pause period would be minimal but would allow a period to iron out any issues.

## **6. Container Procurement, Delivery and Storage**

Procurement of the required containers for the service change (including recycling, residual, AHP and associated items such as liners) is a significant undertaking. The table below provides an overview of the core items to be procured and the current procurement status:

| <b>Item</b>                 | <b>Quantity</b> | <b>Status</b> |
|-----------------------------|-----------------|---------------|
| 240L Residual               | 31,000          | Delivered     |
| Trolleyboxes                | 47,000          | Procured      |
| 45L Paper Box               | 3,500           | Procured      |
| 55L Glass Box               | 3,500           | Procured      |
| 70L Plastic/Cans Box        | 3,500           | Procured      |
| Flaps                       | 5,000           | Procured      |
| Lids                        | 3,500           | Procured      |
| Wheels                      | 1000            | Procured      |
| Communal Bins               | 3,414           | Not Procured  |
| Cardboard Sack              | 50,000          | Not Procured  |
| Gull Proof Recycling Sacks  | 15,000          | Not Procured  |
| Gull Proof Residual Sacks   | 5,000           | Not Procured  |
| AHP Caddies 40Litre         | 8,299           | Not Procured  |
| AHP Liners                  | 10,000          | Not Procured  |
| Food Waste Caddies          | 12,000          | Delivered     |
| Food Waste Caddies Internal | 12,000          | Delivered     |
| Food Waste Liners           | 1248000         | Delivered     |
| Textile Sacks               | 200,000         | Not Procured  |
| Pink Residual Liners        | 10,000          | Not Procured  |
| Battery Pouch               | 45,000          | Delivered     |

There is a total budget of £3.4million for all containers and related items for the service change. It is imperative that due to the current climate and inflationary costs that the outstanding items are procured. There are storage issues with some of the bulky items however some suppliers have longer lead-in times meaning delivery of items can be staggered wherever possible.

There is a saving to be made with the re-purposing of the blue bins for residual collections, a budget of £125k was reserved for the purchase of a further 5,000 240litre black bins which are no longer required.

It is expected the depot programme of works will complete in Autumn 2023. The site could then be used as the central dispersal location for the new containers, avoiding the need for renting an alternative site / unit for the assembly and dispersal of the trolley box units. Due to the service change not taking place until March 2024 it is proposed that the trolley box deliveries are made to the new depot in Denbigh. An area can be made available for the assembly and collection of trolley boxes to be assembled and delivered across the county.

Current planning indicates a presumed date of assembly in November 2023, the delivery and assembly area will need to be ready by this date, any preparatory works need to be completed by the 10<sup>th</sup> of November 2023. This will include sourcing any additional items needed to support the assembly such as fold up tables etc.

## **7. Disposal of Redundant Containers**

As outlined in the earlier section for residual, the project team is proposing that residents utilise their existing 240-litre blue bin instead of receiving a 240-litre black bin. The 180-litre black bins will be rolled in and sold to the market. This is the only roll in exercise that is required. The redundant bins have formed a discount for the trolley box items and have consequently been sold back to the market.

## **8. Monitoring and Reporting: Roll Out**

The Mobilisation Lead will be responsible for the daily monitoring and reporting of the roll out, this will include developing and issuing the timetables, and the subsequent monitoring of the daily progress. This is to ensure issues arising are dealt with in a timely manner, additionally the project team and board are provided with assurances as to the progress of the roll out.

‘Sprint’ calls should be held twice daily in the first few days of the roll out (AM and PM) with key project and service team members. A dashboard should be developed based on the roll out programme to update the team daily. The monitoring must be inclusive of the delivery rates by area, issues raised, issues rectified and call / email correspondence via the Customer Call Centre.

A detailed implementation / go live plan is to be developed with WRAP as part of the detailed planning for the roll out.

## **9. Textile Collection**

Co-options currently collect textiles from some areas of the County, this offer to be extended as part of the main service change. Co-options have received DCC funding for vehicles so can extend the offer, but they are concerned about their ability to deliver a county wide service. Initial discussions have taken place; a further meeting is due Jan 2023 to explore the possibility of a county wide service This is DCC's preference as the kerbside RRVs will not have a specific compartment for textiles. For co-options to have any chance of collecting at the south of the county, a new system will have to be looked at to optimise collections. This may be in the form of booking rather than a timed collection round.

## **10. In-Cab System Implementation**

The In-Cab system is vital to the success of the roll out of the new waste containers as well as for all the new waste collection rounds. Owing to the removal of the north-south divide within Denbighshire, we have been able to maximise the efficiency of the collection rounds. Owing to this, all collection rounds have changed. The use of the in-cab system will not only allow drivers/operatives to be guided on the rounds, it will also show real-time traffic management for the rounds, and will show the most fuel and time efficient route, based on the current road conditions. This not only will save time, but also reduce the carbon impact of the council, for diesel vehicles.

Furthermore, the functionality of the in-cab system will greatly improve the information sharing between the Waste and Recycling Team, (Operatives, Managers and back-office staff), but also other council services, such as; Customer Services (for queries), and Fleet Services (when a vehicle has a break down).

Operatives will be able to report issues from the collection rounds in real-time, such as damaged or missing containers, contamination of bins/boxes and road traffic issues, which can alert other collection rounds of hazards or adverse conditions, all which is shared with Team Leaders/Supervisors, who can also track the progress of the rounds and divert Operatives where needed.

The in-cab system implementation has been delayed due to resource changes within the Waste and Recycling Team, however from November 2022 i back on track. The building of the in-cab database is set to take place in December 2022-January 2023 and be in test in February 2023 by the service. The in-cab unit tests will take place in March 2023. It is now envisaged that due to the integration requirements of Civica's C360 system (CRM) that the full test phase of the in-cab across back office and operational teams, will now take place in June-August 2023, being used for roll out of trolley boxes in November 2023 – March 2024. The system will go fully live across all of Waste and Recycling in March 2024 with the introduction of the new recycling rounds.

## **11. Trade and Communal**

Trade and communal waste services has been included as part of the main service change project, however following project team workshops it has been decided that the trade and

communal work will form its own discreet project outside of the main recycling and residual service change.

This is due to legislative change that is due in 2023 / 2024 (Welsh Government are yet to confirm a firm date for implementation). The issue of trade and communals are interlinked, the service is exploring the option to tender both the trade (not including micro trade sites) and communal collections. The waste service does not have the infrastructure or resource to meet the requirements for single stream collection as set out in the new legislation, it would result in increased costs for the service. There is the option for the depot at Lon Parcwr to be repurposed once the new Denbigh Depot has opened, however this would require investment.

## 12. Workforce and Recruitment

A new staffing structure model is required to support both the operational and back office activities of the new service. Initial modelling was undertaken at the outset of the project in 2018, however with the development of detail as part of the mobilisation work streams this has been revisited during 2022.

There are currently 63.40 collections operatives, this is a mix of Grade 5 and Grade 4 drivers and Grade 2 loaders. There are also 2 Grade 4 depot operatives. The new model requires 86 operatives in total. The new staffing model is as follows (including depot staffing):

| Role                | Grade   | FTE |
|---------------------|---------|-----|
| Driver (over 7.5t)  | Grade 5 | 22  |
| Driver (under 7.5t) | Grade 4 | 15  |
| Loader              | Grade 2 | 49  |
| Depot Supervisor    | Grade 6 | 2   |
| Plant Drivers       | Grade 4 | 4   |
| Pickers             | Grade 2 | 2   |

As a result, there is a requirement to recruit 28.60 new staff to support the new model. The table below proposes a high-level recruitment plan for these new recruits who will need to be phased into their roles prior to the main service change in March 2024. Until March 2024 the newly recruited posts to support the roll out of the new containers will be funded via the projects Mobilisation budget. The new recruits will be phased in as follows:

| Role                  | Grade | No. | Months Recruited prior to March 2024* | Cost       |
|-----------------------|-------|-----|---------------------------------------|------------|
| Loader (Tranche 1)    | G2    | 6   | 6                                     | £82,581.60 |
| Loader (Tranche 2)    | G2    | 7   | 4                                     | £64,230.13 |
| Loader (Tranche 3)    | G2    | 9   | 2                                     | £41,290.80 |
| Pickers (depot)       | G2    | 2   | 1                                     | £4,587.87  |
| Plant Drivers (depot) | G4    | 2   | 4                                     | £20,163.19 |

|                       |    |   |   |             |
|-----------------------|----|---|---|-------------|
| Supervisors / Haulage | G6 | 2 | 4 | £26,305.56  |
| <b>Total</b>          |    |   |   | £239,159.15 |

*\*These start dates are to be preceded by other recruitment activities which are outlined in the workforce and recruitment project plan*

Until March 2024 the newly recruited posts to support the roll out of the new containers will be funded via the Mobilisation budget. Following March 2024, the new staff will be part of the core staffing budget.

### 13. Communication and Engagement

The communications strategy and plan underpin the service change programme. The agreement of key decision points set out in this strategy will aid in the planning of the communications work stream. A draft communications plan was produced in spring 2022. It is being revisited to reflect the updates to the planned service changes including the rollout dates, as noted in this document, approved by the Project Board in December 2022.

Essentially, there will be two top-line phases of communications, for both residents and staff.

- **Phase 1 – Absorbent Hygiene Products (AHP) collections service launch**
  - Households affected: 49,609 (44,609 ('standard') and 5,000 ('sacks'))
  - Estimated launch date: September 2023
  - Communications preparation and delivery period: May 2023 (4 months)
  
- **Phase 2 – Kerbside sort container deliveries, new service launch, residual container switch**
  - Households affected: 49,609 (44,609 ('standard') and 5,000 ('sacks'))
  - Estimated launch date: March 2024, with some follow-up comms in June/July 2024 re: the residual container switch
  - Communications preparation and delivery period: September 2023 (6 months)

Messaging has previously been considered for each of the phases and is noted in the draft communications plan, but, as noted above, this is being revisited to reflect the updates to the planned service changes including the rollout dates, as noted in this document, approved in December 2023.

Messaging for all phases will essentially be agreed at the start of Phase 1, to ensure we're 'on point' from the beginning, with no clashes or confusion of messaging as each phased change is rolled out.

A production and delivery schedule will be put in place to ensure timely development and delivery of each communications output.

**Phase 1 communications outputs will include:**

- A5 promotional flyer for Council-managed offices and spaces, as well as provided to groups that work with and support target audiences
- Post-registration calendar(s) with collection dates and key information
- Contamination sticker/hanger/tag, to be used by collection crews when:



- incorrect material is found in the AHP container, and
- when AHP is found in the container for non-recyclable waste, promoting the AHP collection service as the correct method for disposal
- Targeted email to residents, if possible
- Targeted email to estate agents and lettings agents, if possible
- Targeted email to groups that work with parents of young children
- Targeted email to groups that work with older people
- Targeted email to groups that work with people with disabilities
- Targeted email to landlords, via Rent Smart Wales
- FAQs, for the website and frontline staff including crews and call centre
- Vehicle livery, for AHP collection vehicles
- Website / My Account
- Social media
- 'County Voice' e-newsletter
- Local PR
- Internal communications

Whilst the communications will be self-contained for the initial AHP collections service launch and registration window, this service will be promoted again to residents in Phase 2 communications.

**Phase 2 communications outputs will include:**

- Direct mail, an information pack to be distributed by crews with the trolley box and other containers, to include:
  - Letters x2: one version for 'standard' service users and one version for 'sacks' service users
  - A5 leaflets x2: one version for 'standard' service users and one version for 'sacks' service users
  - A4/A5 calendars x TBC versions
- Bin labels/stickers and/or sack signage, making clear the material collected in each container type
- Contamination prevention stickers/hangers/tags, to be used by collection crews when incorrect material is found in the various containers. Number of versions TBC
- FAQs, for the website and frontline staff including crews and call centre
- Vehicle livery
- Website / My Account
- Social media
- Targeted emails to residents, landlords / managing agents (via Rent Smart Wales), estate agents and lettings agents, and organisations that support vulnerable members in the area
- 'County Voice' e-newsletter
- Local PR
- Internal communications
- Roadshow events, using posters, pull-ups and trailer boards – TBC by DCC
- Door-knocking in deprived/disadvantaged and high non-recyclable waste areas – TBC by DCC, depending on resource available
- For 'standard' service users only: an animation

WRAP Cymru will lead on communications activity by drafting the updated communications plan, providing planning/scheduling guidance, copy writing, translations, design and

print/production services. WRAP also has funding to cover the costs of all essential 'must have' communications outputs, as well as some 'non-essential' outputs, on DCC's behalf. Welsh Government funding permitting, WRAP should be able to cover all the outputs listed in this section.

WRAP Cymru will also support and guide DCC to deliver the elements of the communications plan WRAP Cymru is unable to deliver directly, including:

- website reviews and updating content, including on My Account,
- scheduling and posting of social media content, and managing (recording and responding to) comments received, although WRAP Cymru can provide a suggested social media content plan/schedule,
- emails to residents that have provided their email address, and have opted-in,
- emails to owners and/or managing agents of residential houses (not flats) that are run as private holiday homes / accommodation, such as Airbnb, where DCC has this information
- emails to landlords / managing agents of residential flats, where DCC has this information and via Rent Smart Wales
- emails to estate agents and lettings agents, where DCC has this information
- emails to organisations that support vulnerable members in the area, such as internally or externally managed groups
- content for local authority-managed publications,
- local PR, including press or radio activity,
- any roadshow, events or exhibitions in community areas, including Council-managed community meetings, and
- door-knocking in deprived/disadvantaged and high non-recyclable waste areas.

### **Wales Recycles' Be Mighty. Recycle. upcoming food waste recycling campaign**

It should also be noted that WRAP Cymru, as part of its national *Wales Recycles* campaign activity, is planning four 'bursts' of its **Be Mighty. Recycle.** campaign to increase citizen participation in their kerbside recycling collections schemes, between January 2023 and March 2024. Whilst 'bursts' two to four are dependent on Welsh Government approval and funding, the first 'burst' has been approved and is currently being developed. The focus will be on food waste, and the whilst the campaign will be accessible to all Welsh citizens, the target audience is mainly citizens that are already using their food waste collection service but who aren't recycling all they can. Two creative concepts were shared with local authorities at the LA Officers' meeting on 9 November 2022, feedback received has been considered, campaign messaging and creatives developed, and Wales Recycles is soon to carry out citizen testing with support from WRAP's Insights Team, with Welsh Government approval.

This campaign should hopefully encourage DCC's residents to move the food waste they might be putting in their residual bin, into their food waste caddy/bin, reducing the amount of residual waste collected and increasing the amount of food waste collected.

Key dates:

- **Campaign launch date:** Monday 6 to Sunday 19 February 2023 (two weeks)
- **Toolkit of assets launch date:** As usual, WRAP Cymru will share with DCC a Toolkit of digital and printed assets, approx. two weeks before the event, or sooner if

possible. This will include the assets authorities have told us they find most useful, engaging and effective for their channels, including a mix of digital and printed assets. WRAP Cymru will customised all statics assets on DCC's behalf.

## 14. Governance and Change Control Procedure

This document has outlined the agreed approach to the service change, many of the elements of the roll out are interdependent and so this document has sought to thread this together to document the delivery of the service change.

The Project Board is the decision-making authority for the project, ultimately the Project Board are required to sign off the overall approach outlined in this document. Any change to the agreed approach and key decisions made within this strategy must be closely managed. This is to ensure that the scope, cost, time and quality of the project is not adversely impacted.

The change control procedure is linked to the overall governance structure of the project, the Project Board will act as the decision-making authority for change control requests that have a significant impact on the scope, cost, time and quality of the project. Requests that are low impact, not impacting on time, cost or quality can be managed within the Steering Group forum.

The high-level process for the change requests is as follows:

- Change request logged
- Change request assessed (cost, time and quality)
- If change is low impact (no impact on cost, time or quality) can be approve, reject or defer the change via Steering Group
- If change request high impact (cost, time or quality) recommendation made to Project Board to approve, reject or defer the change
- Programme of works and plan updated based on decision
- Implementation of any actions arising from above

The following must be considered as part of the evaluation and approval process for any change requests:

| Area of Project                    | Change Impact                                                                                         |
|------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Scope (original objectives)</b> | <i>Does this significantly increase the scope of the project or within scope?</i>                     |
| <b>Timelines</b>                   | <i>Will it impact the delivery or the project and lead to delay?</i>                                  |
| <b>Resources</b>                   | <i>Is there sufficient resource or is additional resource required and is the resource available?</i> |

|                |                                                                                                                                                      |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Costs</b>   | <i>Is this change within budget or can it be absorbed by the contingency? Will there need to be a request for additional funding if significant?</i> |
| <b>Quality</b> | <i>Will it improve quality or will it be the same or worse?</i>                                                                                      |

All requests for change are to be logged within the Change Request Log which will be reviewed at Project Board. Members of the project team who are requesting the change must have completed the above process and undertaken an analysis of the change based on the above areas before formally submitting the request to Board.

## 15. Critical Path and Risk Management

It is imperative to note that there are two critical risks that will require robust monitoring and form the critical path for the project. These are the completion of the depot and the approval of the permit to allow the site to operate. The depot is scheduled for completion in Autumn 2023 and the permit is expected to be approved no later than February 2024. These are the current indicative timescales, issues impacting these key dates could arise.

Resourcing for the project activities to deliver the service change is also key, staff retention and the ability to recruit the number of operatives and depot roles is crucial to the success of the project. In that event the contingency plan for the project would see the service change dates pushed back beyond March and July 2024. The project has a robust risk management procedure, these key risks will be proactively monitored and will be subject to 'Go / No Go' decisions in Summer 2023.





## Appendix 2

# OPTION 5 (Preferred) - Weekly Kerbside Sort (including food waste), 4- weekly residual, AHP service

## Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Number: | 407                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Brief description: | <p>This assessment is required as the Council needs to fundamentally change the way we collect household waste to further improve recycling in the County as part of strategy to meet Welsh Government 70% recycling target by 2024/25 and to address on-going budget pressure expected to rise to £900,000 by 2019/20 due to the current cost of sending our mixed blue bin recycling for further separation at a Materials recovery Facility. In Option 5 (preferred) the comingled blue recycling 240l bin would be replaced with a TrolliBocs System, where residents present sorted waste into separate stackable containers. The Trollibocs and the existing food waste caddy would be collected weekly on the same vehicle, resulting in resource revenue savings from the provision of higher quality, pre-sorted recycling. . Residual waste would be collected every 4 weeks in a 240l black bin (as opposed to fortnightly in a 140/180l bin) which is projected to reduce the amount of waste that could have been recycled going in the black bin (currently 51% of items in the black bin could have been recycled on our other kerbside services). An optional human hygiene waste service would be offered to remove "smelly waste" from the residual bin where required. New recycling waste streams would be targeted, including batteries, small electrical, electronic equipment (WEEE) and textiles and collected on the same day as the recycling, but every fortnight. Currently residents put paper, card, wax cartons, plastic containers/bottles, can and glass bottles/jars altogether in a 240litre blue bin which is collected fortnightly.</p> |
| Date Completed:    | 19/10/2018 08:29:46<br>Page 43 of 63                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |


|                                                  |                                                                                            |
|--------------------------------------------------|--------------------------------------------------------------------------------------------|
| Completed by:                                    | Tara Dumas                                                                                 |
| Responsible Service:                             | Highways & Environmental Services                                                          |
| Localities affected by the proposal:             | Whole County,                                                                              |
| Who will be affected by the proposal?            | All Residents / Households in Denbighshire; Operational Waste Team as new model rolled out |
| Was this impact assessment completed as a group? | Yes                                                                                        |



# IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

## Score for the sustainability of the approach


 ( 3 out of 4 stars ) Actual score : 27 / 30.

## Implications of the score

Implementing the preferred option will align DCC to the Welsh Government waste collection blueprint, meaning that we are operating to a consistent approach to other Welsh LA's in order to maximise the quantity and quality of recyclable household waste we collect. The preferred option seeks to restrict residual capacity further than the blueprint by The Welsh Government have carried out relevant sustainability and economic appraisals on their blue print (Independently reviewed in March 2016 by Eunomia) to determine it to be the most economically and environmentally practical approach to managing household waste.

## Summary of impact

### Well-being Goals

|                                                               |          |
|---------------------------------------------------------------|----------|
| A prosperous Denbighshire                                     | Positive |
| A resilient Denbighshire                                      | Positive |
| A healthier Denbighshire                                      | Neutral  |
| A more equal Denbighshire                                     | Neutral  |
| A Denbighshire of cohesive communities                        | Neutral  |
| A Denbighshire of vibrant culture and thriving Welsh language | Neutral  |
| A globally responsible Denbighshire                           | Positive |



## Main conclusions

Overall the proposed project to Remodel the Waste Service Collection should have positive impacts in terms of a prosperous and resilient and a globally responsible Denbighshire as the new service will increase recycling performance by at least 3%. The higher quality recyclable stream will support the adoption of EU Circular Economy measures and the Welsh Economic Action Plan. The model is also the most cost efficient of all options considered, bringing in a new income stream that protects other council services from further resource reductions. There is a neutral impact on equality due to the introduction of a new service to deal with hygiene waste sometimes produced by young families and the elderly. We have reviewed (currently in draft) our waste policies to ensure exemptions can be awarded to households that struggle to participate fully in the recycling service for genuine physical or mental health reasons. There are no health implications for the new service. Residual waste will be collected less frequently but smelly waste such as nappies and food waste will be collected weekly. There is a neutral impact on vibrant culture and welsh language as all communications will be available in Welsh and English. There will be a significant focus on community engagement throughout and post implementation, encouraging intergenerational learning (young people as ambassadors) and motivational communications. There is a neutral impact on cohesive

communities as the new waste model supports and strengthens a social enterprise operating model for the collection and re-use of textiles, and the service changes are supported through a new (draft) household waste collection policy, to support the regulation of the new operating model.

### **Evidence to support the Well-being Impact Assessment**

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may affected by the proposal
- We have engaged with people who will be affected by the proposal

# THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

## A prosperous Denbighshire

|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Overall Impact</b>           | Positive                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Justification for impact</b> | The new waste service will secure the long term future of the service and associated jobs and importantly contribute to increasing recycling rates in the County which will minimise residual waste generated by the County's residents. There is an overall reduction in the Council's carbon footprint through enhanced capture of recycling, especially food waste. Materials recycled are of higher quality which will help stimulate growth in the manufacturing industry within the UK.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Further actions required</b> | Maximising the positive impacts from higher recycling rates will be dependant on undertaking a comprehensive communication campaign and ongoing education strategy that provides both instructional and motivational information to encourage people to take the extra effort to recycle more and separate their household waste items into various containers. A YouGov Survey stated that 70% of people want to know what happens to their rubbish and 32% would be more likely to separate their materials if they knew what happened to them. the Viridor Recycling Index 2017 (consumer survey) showed that only a quarter of people believed their waste was properly recycled and showed a clear need for better education, with seven in ten (69%) people feeling frustrated about not having enough education materials on recycling. There is an opportunity to re-engage with Denbighshire citizens to provide the information that will inform and influence pro-environmental behaviours. Consideration to reducing manual handling concerns will be given when specifying the new kerbside recycling vehicles, including consultation with Unions and the workforce. W and R team to investigate introduction of a "ready for work" programme to train up new operatives (workforce succession planning) and career pathways opportunities for existing employees to upskill. |

### Positive impacts identified:

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| <b>A low carbon society</b> | <p>Application of the waste hierarchy, enhanced opportunity for closed loop recycling, greater quantities of waste recycled, less vehicle passes to each households over a 4 week period, vehicle haulage movements as recycling is bailed locally - so overall greater environmental benefits. Increased in recycling performance of 3.1% projected. There is a wide evidence base to show that Kerbside Sort yields a lower carbon footprint than co-mingled collections. The carbon impacts of different methods of collection and post collection sorting were shown by the ADAS report for London Borough of Camden which stated that: "The carbon footprint of the whole process for the co-mingled collection, transfer and MRF is 77% greater than for the kerbside sorted recycle collection system."</p> <p>High quality materials are more likely to be used in closed loop recycling where glass bottles and jars are recycled into similar products, paper into paper and so on. The carbon benefits of the closed loop recycling of glass were demonstrated in a 2006 paper "The impact of the carbon agenda on the waste management business", Grant Thornton, Oakdene Hollins. The reduced carbon impact of kerbside sort vehicles compared to large Refuse Collection Vehicles currently used to collect recycling in DCC are considerably lower, as supported by the following paper "Kerbside Recycling in Wales: Environmental Costs, Waste and Resources action Programme (WRAP) 2016".</p> |
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| <p><b>Quality communications, infrastructure and transport</b></p> | <p>All new waste collection rounds will undertake route optimisation analysis to reduce unnecessary mileage and optimise efficiency, as well as round risk assessments to avoid traffic congestion where practical. The changes will be supported by a communications plan, to include face to face public engagement, a schools education package, and revised instructional material. Option 5 will result in significant capital investment in local authority depots (North Wales) and new waste containers. There may be an opportunity to combine the provision of salt barns with the depot bulking facilities at one of the sites, improving the way we manage winter maintenance resources.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p><b>Economic development</b></p>                                 | <p>Collected recycling will be of adequate quality to be reprocessed in the UK (as opposed to being shipped overseas), encouraging home grown manufacturing industries to develop/expand. Collecting high quality recycling through source segregation is a priority for Welsh Government as they recognise the opportunities the EU "Circular Economy" package brings to helping Wales grow its own economy, and in a more sustainable way (www.gov.wales news article "Wales leading the way towards becoming a circular economy" 28th June 2018. Positive impacts of the circular economy on economic growth are also recognised in the Welsh Government's Economic Action Plan.</p> <p>The paper by the Resources Association "Putting quality recycling at the heart of a circular economy" August 2015 concludes that mandatory source separation of recyclables, including biowaste, would reduce recycling contamination and create new economic opportunity. By example, an article by Simon Weston (LetsRecycle.com 17th July 2017) director of raw materials (Confederation of Paper Industries) states "Recent work conducted by the Confederation of Paper Industries (CPI) estimates that an increase of one percentage point in contamination would increase costs by about £8 million per annum across the entire UK mill system. For a large paper reprocessor this could equate to as much as £1.25 million per percentage point increase for each 100,000 tonnes of raw material procured. These sorts of additional costs undermine the viability of domestic re-processors when compared with foreign competitors using other material streams, and could lead to plant closures and job losses."</p> <p>Kerbside Sort systems yield very low contamination rates (1% Friends of the Earth, compared to Commingled recycling schemes that rarely achieve contamination rates below 5% and often in excess of 10%). Hygiene waste will be collected separately in the Option. It is possible that this waste stream can be recycled and future discussions with Welsh Government are anticipated over the opportunity for this waste to be re-processed in Denbighshire. This would created further jobs through the construction and operation of a new facility.</p> |
| <p><b>Quality skills for the long term</b></p>                     | <p>Waste operatives will require enhanced manual handling training. In addition, the service will be modernised to closely monitor recycling habits of individuals through enhanced data capture of weight based information. Team members will be trained to use route optimisation software. DCC's waste technical team will be trained to collate and report on a wider range of performance data. The team will be required to deliver behaviour change messages to a wide range of audiences, including to school groups and private/social landlords. Increased procurement skills and experience will also be required. The service change would be supported through the adoption of an environmental enforcement policy which the team will be required to adopt. Whilst the existing enforcement team have all existing knowledge and skills, wider adoption by the rest of the team will be required.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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| <b>Quality jobs for the long term</b> | <p>All waste operatives will be required to become "recycling ambassadors" as their acceptance/rejection of presented material will be fundamental to providing weekly feedback to the residents about what can and can not be collected on the kerbside sort scheme. Expected that Waste team jobs will be secured, may be need for additional Waste Team members depending on future operational model - to be confirmed as part of further development of Business Case. The baseline is unaffordable and jobs across other council service are at risk should we not change the way we deliver our services.</p> <p>This option will secure at least 9 full time jobs in a local Social Enterprise, and support at least 18 people with learning disabilities, through the collection, sorting , cleaning and resale of textiles.</p> |
| <b>Childcare</b>                      | There are no known increased benefits arising from changing from the baseline to Option 5. Working hours are not modelled to change.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

### Negative impacts identified:

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| <b>A low carbon society</b>                                 | <p>approx. 35,000 Blue recycling bins and 30,000 grey residual bins will become redundant but recovered bins will be collected and sent for recycling. Recovered plastic is often recycled into new waste containers. procurement of new containers will specify some recycled content (whilst maintaining strength / life expectancy of the container).</p> <p>Option 4 and 5 include the option to direct deliver recycling from the North of the County to a Conwy facility (additional 6-8 miles round trip)increasing the distance travelled by affected vehicles. This is yet to be decided.</p>                                                                                 |
| <b>Quality communications, infrastructure and transport</b> | Option 4 and 5 include the option to direct deliver recycling from the North of the County to a Conwy facility (additional 6-8 miles round trip)increasing the distance travelled by affected vehicles.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Economic development</b>                                 | None - the current receiver of comingled recycling would prefer source segregated material, due to higher quality of paper.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Quality skills for the long term</b>                     | It is envisaged that the increased manual handling requirements on the kerbside sort option will lead to a number of operatives seeking redeployment or retirement. This will produce a knowledge gap in the service for which we must prepare over the next 2 years.                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Quality jobs for the long term</b>                       | The manual handling implications of the kerbside sort system may present as a barrier to older operatives or operatives with pre-existing conditions that limit repetitive lifting operations. A key HR work stream has been set up to identify redeployment opportunities for staff who may not be able to carry out the new duties and jobs will be re-evaluated to reflect the change in operations. The Service has already identified the Council's Career Pathways programme as a strategy to deliver succession planning and develop skills of existing employees. They are also proactively engaged in promoting career opportunities externally, such as attending job fairs. |
| <b>Childcare</b>                                            | There are no known increased implications arising from changing from the baseline to Option 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## A resilient Denbighshire

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| <b>Overall Impact</b> | Positive |
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| <b>Justification for impact</b> | Overall, despite potential for negative consequences due to potential increase in collection vehicle mileage and possible negative behaviour reactions by disgruntled residents who may take against recycling agenda as a consequence overall it is felt the overall message will raise awareness of the importance of recycling and the new model will support the capacity to further increase domestic recycling rates |
| <b>Further actions required</b> | Negative behaviour issues will be tackled through targeted communications on the benefits of the change to collection model to try to get all residents on board. As far as is possible new collection vehicles will be the most fuel efficient models affordable to reduce fuel consumption and emissions as far as practical to mitigate this issue.                                                                     |

**Positive impacts identified:**

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| <b>Biodiversity and the natural environment</b>               | This option enables the reprocessing industry to operate closed loop recycling solutions, saving the need to use virgin materials extracted from the natural environment across the world. More recycling will be recovered than the baseline option. Evidence suggest that people adopting pro-recycling behaviours on a kerbside sort system become more supportive of wider environmental issues.                                                                                                                                                                                                                                                                        |
| <b>Biodiversity in the built environment</b>                  | Currently around 10,000 households are receiving a sack collection for residual/recyclable waste. Sacks are ripped open by scavenging animals (seagulls, rats and foxes) providing an unnatural source of food, leading to unhealthy increases in populations of some species that may displace other species. This option will seek to reduce the number of households on a sack collection and provide a more regulated system that will prohibit residents placing food waste into sacks. The Trollibocs system does help contain litter as it must be presented lidded but will require enforcement to ensure boxes are not presented off the trolley and without lids. |
| <b>Reducing waste, reusing and recycling</b>                  | Option will improve and increase domestic recycling performance and produce cleaner material more suitable for closed loop recycling.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Reduced energy/fuel consumption</b>                        | Food waste is co-collected on the same recycling vehicle as dry material and the number of residual collection passes per month are reduced. Overall this results in less vehicle movements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>People's awareness of the environment and biodiversity</b> | New collection model will further raise awareness of need to and issues around recycling. A communications Strategy has been developed and includes an Education Campaign to promote pro-recycling behaviours in young people, and encourage them to take home important messages.                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Flood risk management</b>                                  | Any changes in use to the Lon Parcwr depot to receive waste will require enhanced flood mitigation due to proximity of river. This option is still being considered and will be revisited if this depot will be used.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

**Negative impacts identified:**

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| <b>Biodiversity and the natural environment</b> | Any development at the Lon Parcwr Depot could have an adverse effect on the local environment (Salmon River adjacent) and therefore consultation with NRW and Planning will inform depot options appraisal. As a result of the service change around 35,000 blue wheeled bins and up to 30,000 black wheeled bins will become redundant. These will be collected for recycling into new bins. To partially offset the environmental impact, new containers will contain the optimum recycled content whilst maintaining durability. Residents will be asked to request a larger black bin only if they need it, in order to reduce wastage and cost. |
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| <b>Biodiversity in the built environment</b>                  | Development of a waste transfer facility could impact, depending on location, yet to be determined.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Reducing waste, reusing and recycling</b>                  | May encourage negative behaviour from disgruntled Residents who take against new arrangements and deliberately reduce recycling efforts. Many local authorities have restricted residual waste capacity and reduced collections to 3 weekly. there is no evidence to suggest an increase in fly tipping in these authorities. However, it is necessary to support these service changes with fair but firm household waste collection policy and resource enforcement activities adequately to ensure that dumping of rubbish and deliberately cross contaminating waste streams is appropriately regulated.                                                                                                                                                                                                                                                                                                                          |
| <b>Reduced energy/fuel consumption</b>                        | New collection model may generate additional distance travelled that may increase fuel consumption - to be confirmed once new collection model analysed in detail and location of tipping facilities are confirmed. Initially, households may take extra journeys to the household recycling parcs to dispose of excess waste. Overall, capacity for their waste will be increased by 57litres each week. Therefore as long as waste is segregated it should be able to be managed kerbside. The household waste collection policy will specify that households will qualify for additional capacity as long as they can demonstrate they recycle all they can, and capacity is a regular issue. Residents taking "black bag" type waste to the Recycling Parcs will be asked to segregate recyclables or the bags will be rejected. Therefore encouraging the correct behaviours at home, negating the need for additional journeys. |
| <b>People's awareness of the environment and biodiversity</b> | May encourage negative behaviour from disgruntled Residents who take against new arrangements and deliberately reduce recycling                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Flood risk management</b>                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## A healthier Denbighshire

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|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>Overall Impact</b>           | Neutral                                                                                                                              |
| <b>Justification for impact</b> | Neutral overall as few relevant impacts, where potential impacts do exist they are likely to be minimal                              |
| <b>Further actions required</b> | Positives on engaging people in a positive way will be stressed and highlighted as part of communications during/post implementation |

### Positive impacts identified:

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| <b>A social and physical environment that encourage and support health and well-being</b> | This option requires the householder to do more to manage their waste responsibly. More support will be offered to residents to comply and a sustained and focussed environmental campaign will offer opportunities for social norming and intergenerational learning, where schools and their pupils encourage their communities to recycle more.                                                                                                                                              |
| <b>Access to good quality, healthy food</b>                                               | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>People's emotional and mental well-being</b>                                           | Engaging people further in the need and activity of increasing recycling will engage them in a positive activity that can improve their sense of participation and doing good. There is evidence that people using a kerbside sort system are more "bought into" recycling as they believe more strongly the material is going to be made into new products. There is also evidence to suggest engaged recyclers are more likely to engage or be supportive of wider environmental initiatives. |

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| <b>Access to healthcare</b>                   | NONE |
| <b>Participation in leisure opportunities</b> | NONE |

### Negative impacts identified:

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| <b>A social and physical environment that encourage and support health and well-being</b> | There is a risk that those residents who do not currently engage with DCC's waste collection system will find the new system more challenging. therefore incidents of alleyway dumping may increase if not managed. DCC will introduce a new enforcement policy and increased communications programme to mitigate these risks. |
| <b>Access to good quality, healthy food</b>                                               | NONE                                                                                                                                                                                                                                                                                                                            |
| <b>People's emotional and mental well-being</b>                                           | Possible issues with the change upsetting residents and affecting their well being due to change and the need to adapt to new arrangements which they may feel antagonism towards, or be fearful they will not be able to cope with the new system.                                                                             |
| <b>Access to healthcare</b>                                                               | NONE                                                                                                                                                                                                                                                                                                                            |
| <b>Participation in leisure opportunities</b>                                             | NONE                                                                                                                                                                                                                                                                                                                            |

### A more equal Denbighshire

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| <b>Overall Impact</b>           | Neutral                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Justification for impact</b> | Most protected groups should be unaffected by the new waste model as households already present and segregate their rubbish. There may be a negative impact on residents with disability or who are elderly/infirm but variants to the main system will be put in place to recognise and manage this.                                                                                           |
| <b>Further actions required</b> | Recycling rates in areas with poor economic circumstances is often lower than in other areas. More targeted communications, such as roadshows, School visits and door to door support will be required to ensure residents in these areas fully understand the new system and take care to store their waste and recycling containers on their own properties so they are not abused or stolen. |

### Positive impacts identified:



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| <p><b>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</b></p> | <p>The new Service will include a free separate collection of nappy/incontinence waste upon request, helping households with young children, or residents with medical needs cope better with the Waste Collection Service. This is an improvement to the existing service. Where possible discreet but accessible collection points from inside the household property boundary may be requested for those requiring the services due to medical conditions.</p>                                                                                                                                                                                                  |
| <p><b>People who suffer discrimination or disadvantage</b></p>                                                                                                                                                                                                               | <p>NONE</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p><b>Areas with poor economic, health or educational outcomes</b></p>                                                                                                                                                                                                       | <p>All trollibocs and new waste containers will be provided free of charge during the service change, even though the Council has a right to charge for them.</p> <p>W and R department will liaise with the Council's troubled families team and other appropriate outreach workers to ensure that waste requirements are understood and passed on to households, should waste issues or questions arise.</p> <p>A schools Education programme will be launched to support the new waste model, and priority focus will be given to schools in derived areas. The new waste model will increase the opportunities for employment and "ready to work" schemes.</p> |
| <p><b>People in poverty</b></p>                                                                                                                                                                                                                                              | <p>People in poverty often produce more waste - especially food waste and packaging waste. The new model provides greater capacity overall, on a 4 weekly basis to manage and contain waste.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

**Negative impacts identified:**

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| <p><b>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</b></p> | <p>People with some disabilities may find the new way of presenting waste more challenging, due to the need to separate waste into more containers, and due to the fact that they may need a larger residual bin, which could be heavier to manoeuvre. Consultation with disability user group representatives has also identified that the new Trollibocs system requires more "bending" that could prevent or put off some infirm residents from using the service. For this reason a range of container options will be offered to infirm or disabled residents and the Trolliboc design will take account of feedback received through consultations. DCC operate an assisted collection service so if a household find their residual bin too heavy due to size can either be given a smaller bin (subject to having capacity) two smaller bins, or may apply to be on the assist list where we collect the bin from the curtilage of their property. The new DCC waste enforcement policy will allow for households to be listed as exempt from recycling some or all materials if a disability and/or lack of support genuinely prevents them from doing so (e.g. sheltered accommodation with occupants with dementia). Trollibocs can be provided with braille stickers where needed and all associated instructional material will be provided in appropriate mediums for sight impaired occupants.</p> <p>Opportunities for upskilling and redeployment will be provided to employees who are unable to manage the new manual handling requirements of the collection service</p> |
| <p><b>People who suffer discrimination or disadvantage</b></p>                                                                                                                                                                                                               | <p>If a household has suffered discrimination from sections of their community in the past, they are more likely to be reported to us if they struggle to comply with the new system. The DCC enforcement policy will always include an initial educational step before enforcement action is taken to help residents to adjust to the new requirements.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><b>Areas with poor economic, health or educational outcomes</b></p>                                                                                                                                                                                                       | <p>Recycling rates in areas with poor economic circumstances is often lower than in other areas.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <p><b>People in poverty</b></p>                                                                                                                                                                                                                                              | <p>The Council has the right to issue a fixed penalty to residential occupants for failing to recycle, or dumping black bag waste. In order for the new scheme to work longer term, it will be necessary to monitor activities of non-compling households more rigorously, that could lead to FPN's being issued. However, the revised Council enforcement procedure will ensure that every household will be given the opportunity to correct behaviours. In addition, an early payment option with a reduced fine level can also be included.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

## A Denbighshire of cohesive communities

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|------------------------------|----------------|
| <p><b>Overall Impact</b></p> | <p>Neutral</p> |
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| <p><b>Justification for impact</b></p> | <p>Overall positive impact as new collection model offers opportunities to raise awareness of need to and increase ability to recycle for residents and benefit this may bring to engagement and reducing littering but is small risk it may also lead to feeling that change being done to residents and an associated problem of littering and fly tipping may result however this is thought to be low risk. The new system will be better regulated to identify non-compliance quickly and target behaviour change processes efficiently. There will be less (no) abandoned contaminated bins on the streets in the future preferred model.</p> <p>The Recycle More Waste Less Survey showed that households are currently more likely to have space in their residual black bin on collection day than their recycling bins, evidencing that the new model, to increase recycling capacity by 57litres per week and reducing residual capacity by 10litres per week is manageable. This, combined with the fact that on average 51% of the waste in the black bins could be recycled on our existing services supports a move to shift the focus and resources to collecting more recyclable waste.</p> |
| <p><b>Further actions required</b></p> | <p>There is a perception that a reduced residual collection frequency could attract pests. The new model will offer a weekly opt-in service for human hygiene waste and the weekly food waste service will continue and be expanded to all houses, meaning waste most likely to attract pests and vermin should not be in the residual bin. Households remaining on a sack collection will be provided with gull-proof sacks to contain their disposal pink sacks. This will keep waste and odours contained and enable the Council to regulate the capacity given to sack customers so that recycling behaviours are still incentivised.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

**Positive impacts identified:**

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| <p><b>Safe communities and individuals</b></p>       | <p>All wheeled bins and Trollibocs will be assigned to individual properties, encouraging ownership so they are not left out on the highway where they pose a fire risk. Currently there are excessive numbers of abandoned blue recycling bins on the public highway due to them becoming contaminated. This will not be an issue in the new model.</p>                                                                                                                                                                                   |
| <p><b>Community participation and resilience</b></p> | <p>All residents have had the opportunity to be surveyed about the changes and will have the opportunity to raise concerns they may have already that can be addressed via the proposed changes or concerns they may have in relation to the new change that can influence its design e.g. frequency of nappy collections.</p> <p>A sustained schools education programme will result in a significant number of young people becoming recycling ambassadors, and offering learning /recycling opportunities within their communities.</p> |
| <p><b>The attractiveness of the area</b></p>         | <p>With improved recycling it may be that this leads to a reduction in litter / waste as more recyclable material is captured via the new collection arrangements. Sack collections and on street solutions (currently abused) will be phased out wherever possible. Enhanced consultation with HMOs and private landlords will seek to ensure adequate and appropriate provision is made for tenanted properties.</p>                                                                                                                     |
| <p><b>Connected communities</b></p>                  | <p>Intention to use social norming as a way to promote pro-recycling behaviours and identify recycling champions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                      |

**Negative impacts identified:**

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| <b>Safe communities and individuals</b>       | Residents who fail to comply with the new system and dump their waste will lower the environmental quality where they live - leading to the broken windows effect. The new waste model, however, will have boosted resources to target those individuals with appropriate education and enforcement action. It is not envisaged, however that these issues will increase in number from the baseline model. Areas causing issues now will be visited to ensure the optimal system is put in place to prevent waste escaping into the environment.                                                                                            |
| <b>Community participation and resilience</b> | Many residents will not have actively engaged during the proposal phase and provide resistance as the service is rolled out.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>The attractiveness of the area</b>         | Residents who fail to comply with the new system and dump their waste will lower the environmental quality where they live - leading to the broken windows effect. The new waste model, however, will have boosted resources to target those individuals with appropriate education and enforcement action. It is not envisaged, however that these issues will increase in number from the baseline model. Areas causing issues now will be visited to ensure the optimal system is put in place to prevent waste escaping into the environment.<br>There is a perception that a reduced residual collection frequency could attract pests. |
| <b>Connected communities</b>                  | Initially some recyclers may disengage with the new service if they disagree with the proposals. Mitigate with regular and targeted coms using the Waste Recycling Action Programme's (WRAP's) segmentation research. New scheme must be flexible to address individual needs where appropriate.                                                                                                                                                                                                                                                                                                                                             |

## A Denbighshire of vibrant culture and thriving Welsh language

|                                 |                                                                                                                                                                                                                                                                                  |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Overall Impact</b>           | Neutral                                                                                                                                                                                                                                                                          |
| <b>Justification for impact</b> | There will be a lot of communications material produced to provide instructional and motivational information to target audiences and the public in general. Every opportunity to promote the Welsh Language and cultures will be taken during the development of our campaigns. |
| <b>Further actions required</b> | There are no identified negatives.                                                                                                                                                                                                                                               |

### Positive impacts identified:

|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>People using Welsh</b>           | The proposed waste collection system is more aligned to those in the other Welsh authorities. This consistency will assist in general understanding in any language as families and friends communicate beyond County boundaries. All communications, including the survey, media releases and instructional information will be produced in Welsh as well as English.                                                                                                                                                                    |
| <b>Promoting the Welsh language</b> | There is an opportunity to display bi-lingual advertisements with simple messages/ catch phrases                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Culture and heritage</b>         | In the longer term, once kerbside capture of materials is maximised, there is an opportunity to promote re-use of kerbside materials and carry out campaigns to extend the life of items through repair. This will encourage people to learn traditional skills, such as sewing. There is also an opportunity to appeal to target audiences through tying together traditional activities and recycling/re-use behaviours (e.g. A rugby player recycling his old shirt, a sheep farmer recycling his working dogs' food packaging etc...) |

## Negative impacts identified:

|                                     |      |
|-------------------------------------|------|
| <b>People using Welsh</b>           | NONE |
| <b>Promoting the Welsh language</b> | NONE |
| <b>Culture and heritage</b>         | NONE |

## A globally responsible Denbighshire

|                                 |                                                                                                                                                                                                                                                         |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Overall Impact</b>           | Positive                                                                                                                                                                                                                                                |
| <b>Justification for impact</b> | Positive overall as aligns with other North Wales LA's - developing common resident experience and producing higher quality resources that can stimulate local and national manufacturing opportunities.                                                |
| <b>Further actions required</b> | As part of design and communications around collections model change Denbighshire will learn from experience at Conwy CBC and from all previous service changes in Wales and wider afield, through data held by WRAP (Waste Resources Action Programme) |

## Positive impacts identified:

|                                                                  |                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Local, national, international supply chains</b>              | The baseline waste model produces low quality recycling which has limited markets, often overseas. This option produces source segregated material which can be used by local and national manufacturing companies.                                    |
| <b>Human rights</b>                                              | NONE                                                                                                                                                                                                                                                   |
| <b>Broader service provision in the local area or the region</b> | By making the proposed changes the waste collection model in Denbighshire will more closely align with others across North Wales, including specifically Conwy CBC therefore making any option for Service of Council mergers in future a simpler task |

## Negative impacts identified:

|                                                                  |                                                                                                                                                                                                                                  |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Local, national, international supply chains</b>              | Initially there will be a drop in the volume of some non-target plastic that is currently being marketed but the benefits of producing cleaner material far outweigh this.                                                       |
| <b>Human rights</b>                                              | To support the introduction of the new scheme, the Council will be reviewing its waste enforcement policies to ensure the scheme is regulated. The Council will, in all cases act in accordance with the Regulators Code (2014). |
| <b>Broader service provision in the local area or the region</b> | NONE                                                                                                                                                                                                                             |

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|                            |                                                                                    |
|----------------------------|------------------------------------------------------------------------------------|
| <b>Adroddiad i'r</b>       | <b>Pwyllgor Craffu Cymunedau</b>                                                   |
| <b>Dyddiad y Cyfarfod</b>  | <b>9 Mawrth 2023</b>                                                               |
| <b>Pennaeth Gwasanaeth</b> | <b>Lisa Jones, Pennaeth dros dro y Gwasanaethau<br/>Cyfreithiol a Democrataidd</b> |
| <b>Awdur yr Adroddiad</b>  | <b>Rhian Evans, Cyd-lynydd Craffu</b>                                              |
| <b>Teitl</b>               | <b>Rhaglen Waith Craffu</b>                                                        |

## 1. Am beth mae'r adroddiad yn sôn?

- 1.1 Mae'r adroddiad yn gofyn i'r Pwyllgor Craffu Cymunedau adolygu ei raglen gwaith i'r dyfodol drafft (gweler Atodiad 1). Wrth ei hadolygu gofynnir i'r Pwyllgor adlewyrchu ar oblygiadau'r ffocws ar weithrediadau critigol i fusnes yn ystod cyfnod argyfwng y pandemig COVID -19 a'r gwaith sy'n digwydd dan y trefniadau adfer, tra ar yr un pryd flaenoriaethu materion sydd yn nhŷb y Pwyllgor yn bwysig craffu arnynt.

## 2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

- 2.1. Gofyn i'r Pwyllgor adolygu a chytuno ar ei raglen gwaith i'r dyfodol, a rhoi'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

## 3. Beth yw'r Argymhellion?

Bod y Pwyllgor yn:

- 3.1 ystyried yr wybodaeth a ddarparwyd ac yn cymeradwyo, diwygio neu'n newid ei raglen gwaith i'r dyfodol fel y gwêl yn briodol;
- 3.2 penodi cynrychiolydd i wasanaethu ar y Grŵp Craffu Cyfalaf;
- 3.3 penodi cynrychiolwyr i wasanaethu ar yr amrywiol Grwpiau Her ar gyfer Gwasanaethau'r Cyngor; ac

- 3.4 yn penderfynu os oes unrhyw prif bwyntiau neu themau o'r cyfarfod hwn y dymuna dynnu sylw atynt trwy'r wasg a/neu'r cyfryngau cymdeithasol.

## 4. Manylion yr adroddiad

- 4.1 Mae Adran 7 Cyfansoddiad Cyngor Sir Ddinbych yn nodi cylch gorchwyl, swyddogaethau ac aelodaeth pob Pwyllgor Craffu, yn ogystal â rheolau gweithdrefnau a trafodaethau.
- 4.2 Mae'r Cyfansoddiad yn amodi bod yn rhaid i bwyllgorau craffu'r Cyngor osod, ac adolygu'n rheolaidd, rhaglen ar gyfer eu gwaith i'r dyfodol. Trwy adolygu a blaenoriaethu materion, gall aelodau sicrhau bod y rhaglen waith yn cyflwyno agenda a arweinir gan yr aelodau.
- 4.3 Arfer sydd wedi'i fabwysiadu yn Sir Ddinbych ers nifer o flynyddoedd yw bod pwyllgorau craffu'n cyfyngu ar nifer yr adroddiadau a ystyrir mewn unrhyw gyfarfod i uchafswm o bedwar, yn ogystal ag adroddiad rhaglen waith y Pwyllgor ei hun. Nod y dull hwn yw hwyluso trafodaeth fanwl ac effeithiol ar bob pwnc.
- 4.4 Yn y blynyddoedd diweddar mae Llywodraeth Cymru (LIC) ac Archwilio Cymru wedi tynnu sylw at yr angen i gryfhau rôl craffu ar draws llywodraeth leol a gwasanaethau cyhoeddus yng Nghymru, gan gynnwys defnyddio craffu fel modd o ymgysylltu â phreswylwyr a defnyddwyr gwasanaeth. O hyn allan, disgwylir i graffu ymgysylltu'n well ac yn amlach â'r cyhoedd gyda bwriad i sicrhau penderfyniadau gwell a fydd yn y pen draw yn arwain at well canlyniadau i ddinasyddion. Bydd Archwilio Cymru yn mesur effeithiolrwydd craffu wrth gyflawni'r disgwyliadau hyn.
- 4.5 Gan ystyried y weledigaeth genedlaethol ar gyfer craffu a chanolbwyntio ar yr un pryd ar flaenoriaethau lleol, gwnaeth y Grŵp Cadeiryddion ac Is-gadeiryddion Craffu (GCIGC) argymhell y dylai pwyllgorau craffu'r Cyngor, wrth benderfynu ar eu rhaglenni gwaith, ganolbwyntio ar y meysydd allweddol canlynol:
- arbedion ar y gyllideb;



- cyflawni Themau y Cynllun Corfforaethol (gyda phwyslais arbennig ar y modd o'u cyflawni yn ystod cyfnod o galedi ariannol);
- unrhyw eitemau eraill a gytunwyd gan y Pwyllgor Craffu (neu'r GCIGC) fel blaenoriaeth uchel (yn seiliedig ar y meini prawf profion PAPER - gweler ochr gefn y 'Ffurflen Cynnig gan Aelodau' yn Atodiad 2);
- Materion brys, na ragwelwyd neu flaenoriaeth uchel; a
- Cefnogi gwaith adfer y Cyngor mewn perthynas ag effeithiau'r argyfwng COVID-19 ar wasanaethau'r Cyngor, yr economi leol a chymunedau'r sir

#### 4.6 Ffurflenni Cynnig ar gyfer Craffu

Fel y crybwyllwyd ym mharagraff 4.2 uchod, mae Cyfansoddiad y Cyngor yn gofyn i bwyllgorau craffu baratoi ac adolygu rhaglen ar gyfer eu gwaith i'r dyfodol. Er mwyn cynorthwyo'r broses o flaenoriaethu adroddiadau, os yw'r swyddogion o'r farn fod pwnc yn haeddu amser i gael ei drafod ar raglen fusnes Craffu, mae'n rhaid iddynt wneud cais ffurfiol i'r GCIGC i Graffu ystyried derbyn adroddiad ar y pwnc hwnnw. Gwneir hyn trwy gyflwyno 'ffurflen gynnig' sy'n egluro pwrpas, pwysigrwydd a chanlyniadau posibl y pynciau a awgrymir.

- 4.7 Er mwyn gwneud gwell defnydd o amser craffu drwy ganolbwyntio adnoddau pwyllgorau i archwilio testunau'n fanwl, gan ychwanegu gwerth drwy'r broses o wneud penderfyniadau a sicrhau gwell canlyniadau ar gyfer preswylwyr, penderfynodd y GCIGC y dylai'r aelodau, yn ogystal â swyddogion, lenwi 'ffurflenni cynnig ar gyfer craffu' yn amlinellu pam eu bod yn credu y byddai'r testun yn elwa o fewnbwn craffu. Mae copi o'r 'ffurflen gynnig gan aelod' i'w gweld yn Atodiad 2. Mae ochr gefn y ffurflen hon yn cynnwys siart lif sy'n rhestru'r cwestiynau y dylai aelodau eu hystyried wrth baratoi i gynnig eitem ar gyfer craffu, ac y dylai pwyllgorau eu gofyn wrth benderfynu ar addasrwydd testun i'w gynnwys ar y rhaglen gwaith i'r dyfodol craffu. Os, ar ôl cwblhau'r broses hon, y penderfynir nad yw'r testun yn addas i'w archwilio'n ffurfiol gan bwyllgor craffu, yna gellir ystyried dulliau eraill o rannu'r wybodaeth neu archwilio'r mater e.e. darparu 'adroddiad gwybodaeth', neu os yw'r mater yn un o natur leol gellir ei archwilio gan y Grŵp Ardal Aelodau (GAA) perthnasol. Ni fydd unrhyw eitemau'n cael eu cynnwys ar raglen gwaith i'r dyfodol heb lenwi 'ffurflen gynnig ar gyfer craffu' a derbyn cymeradwyaeth i'w gynnwys ar y

rhaglen gan y GCIGC. Mae cymorth ar gael i lenwi'r ffurflenni gan y Cydlynnydd Craffu.

#### Rhaglen Gwaith i'r Dyfodol y Cabinet

- 4.8 Wrth benderfynu ar eu rhaglen gwaith i'r dyfodol mae'n ddefnyddiol i'r pwyllgorau craffu ystyried amserlen rhaglen waith y Cabinet. At y diben hwn, mae copi o rhaglen gwaith i'r dyfodol y Cabinet ynghlwm yn Atodiad 3.

#### Datblygiad Penderfyniadau'r Pwyllgor

- 4.9 Yn Atodiad 4 o'r adroddiad hwn mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor ac yn cynghori'r aelodau ar ddatblygiadau yn sgîl y penderfyniadau.

## **5. Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu**

- 5.1 Dan drefniadau craffu'r Cyngor mae'r Grŵp Cadeiryddion ac Is-gadeiryddion Craffu (GCIGC) yn gweithredu fel pwyllgor cydlynu. Cyfarfu'r Grŵp ar 19 Ionawr 2023 ac ystyriwyd nifer o geisiadau am bynciau i graffu arnynt. Ar ddiwedd y trafodaethau cyfeiriwyd y pwnc o 'Rostiroedd Sir Ddinbych - Llwyth Tanwydd a Rheoli Risg o Danau Gwyllt' at y Pwyllgor hwn ar gyfer craffu arno mewn manylder. Mae'r pwnc hwn yn ymddangos ar agenda fusnes y cyfarfod presennol.
- 5.2 Mae cyfarfod nesaf y Grŵp wedi'i drefnu ar gyfer prynhawn 9 Mawrth 2023.

## **6. Cynrychioliaeth y Pwyllgor ar Fyrddau a Grwpiau'r Cyngor**

### **Grŵp Craffu Cyfalaf**

- 6.1 O bryd i'w gilydd gofynnir i'r Pwyllgor benodi cynrychiolydd i wasanaethu ar amrywiol Fyrddau neu Grwpiau yn y Cyngor.
- 6.2 Yn ei gyfarfod ar 13 Rhagfyr 2022 cymeradwyodd y Cabinet broses gyfalaf newydd a chefnogodd Gylch Gwaith drafft ar gyfer y Grŵp Craffu Cyfalaf newydd – copi ynghlwm yn Atodiad 5. Bydd y Grŵp hwn yn cyfarfod chwe

gwaith y flwyddyn, ym misoedd Mai, Gorffennaf, Medi, Tachwedd, Ionawr a Mawrth, gyda'r holl gyfarfodydd yn cael eu cynnal yn rhithiol.

- 6.3 Gofynnir i bob Pwyllgor Craffu benodi cynrychiolydd i wasanaethu ar y Grŵp hwn. Bydd disgwyl i'r cynrychiolydd penodedig adrodd yn ôl i'r Pwyllgor ar waith y Grŵp Craffu Cyfalaf o dan yr eitem fusnes reolaidd ar agenda'r Pwyllgor, 'Adborth gan Gynrychiolwyr y Pwyllgor'.
- 6.4 Disgwylir i gyfarfod arbennig o'r Grŵp Craffu Cyfalaf gael ei gynnal ym mis Ebrill 2023 pan fydd y Grŵp yn cymeradwyo ei Gylch Gwaith. Gofynnir felly i'r Pwyllgor benodi ei gynrychiolydd i wasanaethu ar y Grŵp.

### **Grwpiau Her ar gyfer Gwasanaethau'r Cyngor**

- 6.5 Yn ddiweddar, anfonwyd e-bost at holl aelodau'r Pwyllgor yn gofyn am ddatganiadau o ddiddordeb i wasanaethu fel cynrychiolwyr y Pwyllgor ar amryw rai o Grwpiau Her ar gyfer Gwasanaethau'r Cyngor. Mewn ymateb i'r cais hwnnw mae'r unigolion a restrir yn Atodiad 6 wedi mynegi diddordeb hyd yma mewn ymgymryd â'r penodiadau hyn. Gofynnir i'r Pwyllgor ystyried y mynegiadau hyn o ddiddordeb a chadarnhau'r penodiadau, ac hefyd i benodi cynrychiolwyr i'r swyddi gwag.

## **7. Sut mae'r penderfyniad yn cyfrannu at y Cynllun Corfforaethol 2022 i 2027: Y Sir Ddinbych a Garem?**

- 7.1 Bydd craffu effeithiol yn gymorth i'r Cyngor gyflawni ei Gynllun Corfforaethol yn unol ag anghenion cymunedau a dymuniadau trigolion. Bydd datblygu ac adolygu rhaglen waith gydlynol yn barhaus yn cynorthwyo'r Cyngor i ddarparu ei themau corfforaethol, i wella canlyniadau i breswylwyr tra hefyd yn dygymod â phwysau ar adnoddau ac ar y gyllideb.
- 7.2 Er bydd y penderfyniad ar flaenraglen waith y Pwyllgor ei hun yn gyfraniad niwtral tuag at nod y Cyngor o ddod yn Ddi-Garbon Net ac yn Ecolegol Bositif erbyn 2030, gall y Pwyllgor, trwy graffu'n effeithol ar yr holl faterion a ystyrir ganddo gefnogi'r gwaith o gyflawni'r uchelgais hwn.

## **8. Beth fydd y gost a sut y bydd yn effeithio ar wasanaethau eraill?**

8.1. Mae'n bosib y bydd yn rhaid i wasanaethau neilltuo amser swyddog i gynorthwyo'r Pwyllgor gyda'r eitemau a nodwyd yn y rhaglen waith a chydag unrhyw gamau gweithredu yn dilyn ystyried yr eitemau hynny.

## **9. Beth yw prif gasgliadau'r Asesiad o Effaith ar Les?**

9.1. Nid oes Asesiad o Effaith ar Les wedi ei wneud mewn perthynas â phwrpas neu gynnwys yr adroddiad hwn. Ond bydd y Pwyllgor Craffu, drwy ei waith yn archwilio darpariaeth gwasanaethau, polisïau, gweithdrefnau ac argymhellion, yn ystyried eu heffaith neu eu heffaith posib ar yr egwyddor o ddatblygu cynaliadwy a'r amcanion o ran lles a nodir yn Neddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015.

## **10. Pa ymgynghoriadau a gynhaliwyd gyda Chraffu ac eraill?**

10.1. Does dim angen cynnal ymgynghoriad ar yr adroddiad hwn. Fodd bynnag, mae'r adroddiad ei hun a'r ystyriaeth a roir gan y Pwyllgor i'w raglen waith ar gyfer y dyfodol yn gyfystyr ag ymgynghoriad gyda'r Pwyllgor o ran ei raglen waith.

## **11. Datganiad y Prif Swyddog Cyllid**

11.1. Amherthnasol.

## **12. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

12.1. Nid oes risg wedi ei ganfod o ran y Pwyllgor yn ystyried ei raglen waith. Fodd bynnag, drwy adolygu ei raglen gwaith i'r dyfodol yn rheolaidd, gall y Pwyllgor sicrhau y rhoddir ystyriaeth ac yr archwilir meysydd risg pan eu bod yn cael eu nodi, a gwneir argymhellion gyda'r bwriad o fynd i'r afael â'r risgiau hynny.

## **13. Pŵer i wneud y Penderfyniad**

13.1. Adran 21 o Ddeddf Llywodraeth Leol 2000.

13.2. Mae Adran 7.11 Cyfansoddiad y Cyngor yn datgan y bydd pwyllgorau craffu ac/neu'r Grŵp Cadeiryddion ac Is-gadeiryddion Craffu yn gyfrifol am osod eu rhaglenni gwaith eu hunain, gan ystyried dymuniadau Aelodau o'r Pwyllgor nad ydynt yn aelodau o'r grŵp gwleidyddol mwyaf ar y Cyngor.

Mae tudalen hwn yn fwriadol wag

## Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

| Meeting | Lead Member(s)                | Item (description / title)                                                                                                                                                                         | Purpose of report                                                                                                                                                                                                                                                       | Expected Outcomes                                                                                                                                                                                                                                                                                                                                                                                                     | Author                                                                     | Date Entered                                                                                                        |
|---------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| 4 May   | <b>Cllr. Win Mullen-James</b> | 1. <i>Draft Tourism Signage Strategy for Denbighshire (tbc)</i>                                                                                                                                    | <i>To examine the draft Tourism Signage Strategy for the county developed by the Working Group including potential funding sources and the anticipated timescale for the Strategy's delivery</i>                                                                        | <i>The development of a tourism signage strategy that complements trunk road signage and technological innovations in the field of tourism, takes into account the aims of 'The Wales Way' project, attracts visitors and increases the value of tourism spend in the county in line with the corporate priority relating to the Environment, and in-keeping with the outcomes of Denbighshire's Tourism Strategy</i> | <i>Mike Jones/Peter McDermott</i>                                          | <i>March 2020 (rescheduled due to COVID-19 Sept &amp; Dec 20, Sept 2021 &amp; Jan 2022 by SCVCG &amp; Nov 2022)</i> |
|         | <b>Cllr. Win Mullen-James</b> | 2. <i>Second Homes and Short-term Holiday lets (timing tbc – once the full details of the WG proposals are known (incl. Licensing Scheme proposals) and their impact have been fully assessed)</i> | <i>To report the findings and conclusions of the Welsh Government's study in relation to addressing the impact of second home ownership in Wales, including its proposals for reviewing the regulatory framework and system as they apply to holiday accommodation,</i> | <i>(i) An assessment of the proposals' anticipated impact on Denbighshire County Council, residents, businesses and local economy<br/>(ii) Formulation of recommendations with a view to realising maximum benefits for the Council, residents businesses and the economy, or for mitigating the impact of any risks that may arise from any proposals</i>                                                            | <i>Emlyn Jones/Angela Loftus/Lara Griffiths/Paul Barnes/Gareth Roberts</i> | <i>June 2022 (rescheduled November 2022)</i>                                                                        |

## Communities Scrutiny Committee Forward Work Plan

| Meeting | Lead Member(s)            | Item (description / title) |                                                   | Purpose of report                                                                                                             | Expected Outcomes                                                                                                                                                                                                                                                                                       | Author                                       | Date Entered        |
|---------|---------------------------|----------------------------|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------|
|         |                           |                            |                                                   | <i>along with national and local taxation systems (the WG's "three-pronged approach to address [the] second homes crisis"</i> |                                                                                                                                                                                                                                                                                                         |                                              |                     |
| 29 June | <b>Cllr. Barry Mellor</b> | 1.                         | <i>Llangollen Car Park Tariff Pilot Scheme</i>    | <i>To outline the effectiveness of the pilot scheme for varying car park tariffs in Llangollen</i>                            | <i>Identification of lessons learnt from the pilot scheme's implementation and operation in readiness for the introduction of similar schemes in other areas in future</i>                                                                                                                              | <i>Emlyn Jones/Mike Jones/Peter Lea</i>      | <i>January 2021</i> |
|         | <b>Cllr. Barry Mellor</b> | 2.                         | <i>Flood Risk Working Group</i>                   | <i>To consider a report on the work of the multi-agency and riparian landowners information sharing working group</i>         | <i>Ensuring:<br/>(i) all communication channels are open and being used effectively to inform and advise residents and stakeholders alike;<br/>(ii) that all information on relevant developments and proposals are being shared between flood risk authorities and stakeholders in a timely manner</i> | <i>Tony Ward/Tim Towers</i>                  | <i>March 2022</i>   |
|         | <b>Leader</b>             | 3.                         | <i>Rhyl Regeneration Programme and Governance</i> | <i>To examine the effectiveness of the Programme Board's work in delivering the regeneration programme to date</i>            | <i>Identification of any barriers or slippages and the formulation of recommendations to try and address them and sustain the delivery of the programme to secure the regeneration of Rhyl to benefit the economy and the lives of the town's residents and the county in general</i>                   | <i>Emlyn Jones/Nicola Kneale/Lois Lambie</i> | <i>June 2022</i>    |
|         |                           |                            |                                                   |                                                                                                                               |                                                                                                                                                                                                                                                                                                         |                                              |                     |



Communities Scrutiny Committee Forward Work Plan

| Meeting     | Lead Member(s)    | Item (description / title)                                                 | Purpose of report                                                                                                                                                       | Expected Outcomes                                                                                                                                                                                                                                                       | Author                      | Date Entered          |
|-------------|-------------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------|
| 7 September | Cllr. Elen Heaton | 1. Engagement with Care Forum Wales (CFW) & Care Providers in Denbighshire | To examine the progress made in encouraging CFW and local social care providers to engage with the Council in relation to social care provision and the setting of fees | The establishment of open communication channels between care providers, their representative body and local authorities locally and regionally for the purpose of setting realistic and fair fees for social care provision which is based on up to date verified data | Nicola Stubbins/David Soley | By SCVCG January 2023 |
| 19 October  |                   |                                                                            |                                                                                                                                                                         |                                                                                                                                                                                                                                                                         |                             |                       |
| 7 December  |                   |                                                                            |                                                                                                                                                                         |                                                                                                                                                                                                                                                                         |                             |                       |

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Future Issues

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|----------------------------|-------------------|-------------------|--------|--------------|
|                            |                   |                   |        |              |
|                            |                   |                   |        |              |
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For future years

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## Communities Scrutiny Committee Forward Work Plan

**Information/Consultation Reports**

| <b>Information / Consultation</b>                                                               | <b>Item (description / title)</b>                                    | <b>Purpose of report</b>                                                                                                                                            | <b>Author(s)</b>            | <b>Date Entered</b> |
|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------|
| <b>INFORMATION</b><br>(for circulation early autumn 2023 <i>once work has been undertaken</i> ) | Community Impact Assessment on the communities of Rhewl and Llanynys | To present the findings of the community impact assessment undertaken following the closure of Ysgol Rhewl as agreed as part of the modernising education programme | Geraint Davies/James Curran | December 2020       |

**Note for officers – Committee Report Deadlines**

| Meeting | Deadline                     | Meeting | Deadline       | Meeting     | Deadline                      |
|---------|------------------------------|---------|----------------|-------------|-------------------------------|
| 4 May   | <b>19 April (due to B/H)</b> | 29 June | <b>15 June</b> | 7 September | <b>23 August (due to B/H)</b> |

24/02/2023 RhE

| <b>Ffurflen Gynnig ar gyfer Rhaglen Gwaith i'r Dyfodol Craffu</b>                                                                                                    |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>ENW'R PWYLLGOR CRAFFU</b>                                                                                                                                         |                    |
| <b>AMSERLEN I'W HYSTYRIED</b>                                                                                                                                        |                    |
| <b>TESTUN</b>                                                                                                                                                        |                    |
| <b>Beth sydd angen ei graffu arno (a pham)?</b>                                                                                                                      |                    |
| <b>Ydi'r mater yn un o bwys i drigolion/busnesau lleol?</b>                                                                                                          | <b>YDI/NAC YDI</b> |
| <b>Ydi craffu yn gallu dylanwadu ar bethau a'u newid?</b><br>(Os 'ydi' nodwch sut rydych chi'n meddwl y gall craffu ddylanwadu neu newid pethau)                     | <b>YDI/NAC YDI</b> |
| <b>Ydi'r mater yn ymwneud â gwasanaeth neu faes sy'n tanberfformio?</b>                                                                                              | <b>YDI/NAC YDI</b> |
| <b>Ydi'r mater yn effeithio ar nifer fawr o drigolion neu ardal fawr o'r Sir?</b><br>(Os 'ydi', rhowch syniad o faint y grŵp neu'r ardal yr effeithir arni)          | <b>YDI/NAC YDI</b> |
| <b>Ydi'r mater yn gysylltiedig â themau corfforaethol y Cyngor?</b><br>(Os 'ydi' nodwch pa thema(u))                                                                 | <b>YDI/NAC YDI</b> |
| <b>Hyd y gwyddoch, oes yna rywun arall yn edrych ar y mater hwn?</b><br>(Os 'oes', nodwch pwy sy'n edrych arno)                                                      | <b>OES/NAC OES</b> |
| <b>Os derbynnir y testun ar gyfer craffu, pwy fyddai arnoch chi eisiau eu gwahodd e.e. Aelod Arweiniol, swyddogion, arbenigwyr allanol, defnyddwyr y gwasanaeth?</b> |                    |
| <b>Enw'r Cynghorydd/Aelod Cyfetholedig</b>                                                                                                                           |                    |

Dyddiad

## Ystyried addasrwydd pwnc ar gyfer craffu

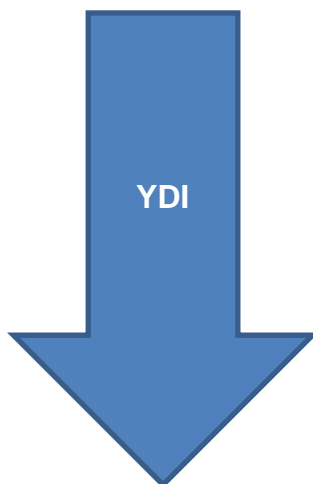
### Ffurflen Gynnig / Cais a dderbyniwyd

(dylid rhoi ystyriaeth ofalus i'r rhesymau dros wneud cais)



### Ydi o'n bodloni'r gofynion canlynol?

- **Diddordeb Cyhoeddus** – ydi'r mater o bwys i drigolion?
- **Effaith**– fedr craffu yn gael effaith ar bethau a'u newid?
- **Perfformiad** – ydi o'n wasanaeth neu faes sy'n tanberfformio?
- **Graddfa** – ydi o'n effeithio ar nifer o drigolion neu ardal ddaearyddol fawr?
- **Ailadrodd** – ydi'r mater yn destun craffu/ymchwiliad gan berson neu gorff arall?



Dim gweithredu pellach gan y Pwyllgor Craffu. Gellir ei gyfeirio at gorff arall neu ofyn am adroddiad er gwybodaeth.

- Penderfynu ar y canlyniadau a ddymunir
- Penderfynu ar gwmpas a swmp y gwaith craffu sydd ei angen a'r dull mwyaf priodol o graffu (h.y. adroddiad pwyllgor, ymchwiliad grŵp tasg a gorffen neu aelod cyswllt ac ati)
- Os penderfynir sefydlu grŵp tasg a gorffen, dylid penderfynu ar amserlen yr ymchwiliad, pwy fydd yn rhan o'r ymchwiliad, beth yw'r gofynion ymchwilio, a oes angen cyngor arbenigol a thystion, a beth yw'r trefniadau adrodd ac ati.

## Cabinet Forward Work Plan

| Meeting         | Item (description / title) |                                                                                   | Purpose of report                                                                                                                                                                                                                                                                              | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                                             |
|-----------------|----------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------------------------------|
| <b>28 March</b> | 1                          | Replacement Local Development Plan – Preferred Strategy Consultation              | To report back on the consultation on the LDP Preferred Strategy and seek approval for proposed changes to the Strategy.                                                                                                                                                                       | Tbc                                | Cllr Win Mullen-James<br>Lead Officer – Emlyn Jones<br>Report Author – Angela Loftus |
|                 | 2                          | Provision of Dynamic Procurement System for Delivery of Disabled Facilities Grant | To seek approval to undertake the development and procurement of a Dynamic Procurement System (DPS) in partnership with Flintshire County Council to procure and deliver Mandatory Disabled Facilities Grants (DFGs) in line with Denbighshire County Council's (DCC) Contract Procedure Rules | Yes                                | Cllr Rhys Thomas<br>Lead Officer/Report Author – Angela Loftus / Andrea Fisher       |
|                 | 3                          | Renew the Housing Maintenance Voids Contractor Framework                          | To seek Cabinet approval to re-tender the voids housing maintenance framework                                                                                                                                                                                                                  | Yes                                | Cllr Rhys Thomas<br>Lead Officer – David Lorey<br>Report Author - Mark Cassidy       |
|                 | 4                          | Contract to appoint a main contractor for the Waste Depot Phase 2                 | 1) To confirm that the Corporate Director: Environment and Economy made a decision, under 2.9                                                                                                                                                                                                  | Yes                                | Cllr Barry Mellor<br>Lead Officer – Tony Ward                                        |

## Cabinet Forward Work Plan

| Meeting | Item (description / title) |                                | Purpose of report                                                                                                                                                                                                                                                                                                                                                          | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                       |
|---------|----------------------------|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------|
|         |                            |                                | of the Constitution, to terminate the contract between DCC and R L Davies for them to act as the main contractor for the Waste Depot Phase 2 on Colomendy Estate, Denbigh. 2) To confirm the basis for awarding the contract for the Waste Depot Phase 2 to R L Davies. 3) To confirm the plan for ensuring that the Waste Depot Phase 2 Project is successfully delivered |                                    |                                                                |
|         | 5                          | Finance Report                 | To update Cabinet on the current financial position of the Council                                                                                                                                                                                                                                                                                                         | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd |
|         | 6                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention                                                                                                                                                                                                                                                                                                          | Tbc                                | Lead Officer – Scrutiny Coordinator                            |
|         |                            |                                |                                                                                                                                                                                                                                                                                                                                                                            |                                    |                                                                |
|         |                            |                                |                                                                                                                                                                                                                                                                                                                                                                            |                                    |                                                                |

## Cabinet Forward Work Plan

| Meeting         | Item (description / title) |                                                  | Purpose of report                                                     | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                                          |
|-----------------|----------------------------|--------------------------------------------------|-----------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------|
| <b>25 April</b> | 1                          | Shared Prosperity Funding – Investment Proposals | To seek Cabinet approval for spend against the Shared Prosperity Fund | Yes                                | Cllr Jason McLellan<br>Lead Officer – Liz Grieve<br>Report Author – Nicola Kneale |
|                 | 2                          | Finance Report                                   | To update Cabinet on the current financial position of the Council    | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd                    |
|                 | 3                          | Items from Scrutiny Committees                   | To consider any issues raised by Scrutiny for Cabinet's attention     | Tbc                                | Lead Officer – Scrutiny Coordinator                                               |
|                 |                            |                                                  |                                                                       |                                    |                                                                                   |
| <b>23 May</b>   | 1                          | Shared Prosperity Funding – Investment Proposals | To seek Cabinet approval for spend against the Shared Prosperity Fund | Yes                                | Cllr Jason McLellan<br>Lead Officer – Liz Grieve<br>Report Author – Nicola Kneale |
|                 | 2                          | Finance Report                                   | To update Cabinet on the current financial position of the Council    | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd                    |
|                 | 3                          | Items from Scrutiny Committees                   | To consider any issues raised by Scrutiny for Cabinet's attention     | Tbc                                | Lead Officer – Scrutiny Coordinator                                               |
|                 |                            |                                                  |                                                                       |                                    |                                                                                   |

## Cabinet Forward Work Plan

| Meeting        | Item (description / title) |                                                                                  | Purpose of report                                                                                                                                                | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                                          |
|----------------|----------------------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------|
| <b>27 June</b> | 1                          | Rhyl Business Improvement District (BID): ballot for 2 <sup>nd</sup> 5-year term | To request a decision on whether DCC should vote “yes” or “no” in the ballot to determine whether there should be a 2 <sup>nd</sup> 5-year term for the Rhyl BID | Yes                                | Cllr Jason McLellan<br>Lead Officer – Tony Ward                                   |
|                | 2                          | Council Performance Self-Assessment                                              | To present an update on the council’s performance against its functions, including Corporate Plan and Strategic Equality objectives                              | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer – Nicola Kneale<br>Report Author – Emma Horan  |
|                | 3                          | Shared Prosperity Funding – Investment Proposals                                 | To seek Cabinet approval for spend against the Shared Prosperity Fund                                                                                            | Yes                                | Cllr Jason McLellan<br>Lead Officer – Liz Grieve<br>Report Author – Nicola Kneale |
|                | 4                          | Finance Report                                                                   | To update Cabinet on the current financial position of the Council                                                                                               | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd                    |
|                | 5                          | Items from Scrutiny Committees                                                   | To consider any issues raised by Scrutiny for Cabinet’s attention                                                                                                | Tbc                                | Lead Officer – Scrutiny Coordinator                                               |
|                |                            |                                                                                  |                                                                                                                                                                  |                                    |                                                                                   |
|                |                            |                                                                                  |                                                                                                                                                                  |                                    |                                                                                   |



## Cabinet Forward Work Plan

| Meeting             | Item (description / title) |                                | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                       |
|---------------------|----------------------------|--------------------------------|--------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------|
| <b>18 July</b>      | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd |
|                     | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Lead Officer – Scrutiny Coordinator                            |
|                     |                            |                                |                                                                    |                                    |                                                                |
| <b>19 September</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd |
|                     | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Lead Officer – Scrutiny Coordinator                            |
|                     |                            |                                |                                                                    |                                    |                                                                |
| <b>24 October</b>   | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd |
|                     | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Lead Officer – Scrutiny Coordinator                            |
|                     |                            |                                |                                                                    |                                    |                                                                |

## Cabinet Forward Work Plan

| Meeting     | Item (description / title) |                                                                | Purpose of report                                                                                                                   | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                                         |
|-------------|----------------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------|
| 21 November | 1                          | Finance Report                                                 | To update Cabinet on the current financial position of the Council                                                                  | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer/Report Author<br>Steve Gadd                   |
|             | 2                          | Items from Scrutiny Committees                                 | To consider any issues raised by Scrutiny for Cabinet's attention                                                                   | Tbc                                | Lead Officer – Scrutiny Coordinator                                              |
|             | 3                          | Council Performance Self-Assessment Update – July to September | To present an update on the council's performance against its functions, including Corporate Plan and Strategic Equality objectives | Tbc                                | Cllr Gwyneth Ellis<br>Lead Officer – Nicola Kneale<br>Report Author – Emma Horan |
|             |                            |                                                                |                                                                                                                                     |                                    |                                                                                  |

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Note for officers – Cabinet Report Deadlines

| <i>Meeting</i>  | <i>Deadline</i> | <i>Meeting</i>  | <i>Deadline</i> | <i>Meeting</i> | <i>Deadline</i> |
|-----------------|-----------------|-----------------|-----------------|----------------|-----------------|
|                 |                 |                 |                 |                |                 |
| <i>28 March</i> | <i>14 March</i> | <i>25 April</i> | <i>11 April</i> | <i>23 May</i>  | <i>9 May</i>    |

Updated 23/02/2023 – KEJ

Cabinet Forward Work Programme.doc

## Progress with Committee Resolutions

| Date of Meeting | Item number and title                                                                          | Resolution                                                                                                                                                                                             | Progress                                                                                                      |
|-----------------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| 19 January 2023 | 5. Review of Cabinet Decision Relating to the Recommendation of the Regional Fee Setting Group | <b><u>Resolved:</u></b> - not to refer the 'Recommendation of the Regional Fee Setting Group' decision, taken by Cabinet on 13 <sup>th</sup> December 2022, back to Cabinet for further consideration. | The Committee's decision was reported by the Monitoring Officer to Cabinet at its meeting on 24 January 2023. |
|                 | 6. Mistreatment of Dogs                                                                        | Presentation of report deferred until the Committee's meeting on 9 March 2023.                                                                                                                         | Report to be discussed at the Committee's meeting on 9 March 2023.                                            |

Mae tudalen hwn yn fwiadol wag

## CAPITAL SCRUTINY GROUP

**November 2022**

### **DRAFT TERMS OF REFERENCE.**

The Capital Scrutiny Group (SIG) will provide an independent review of all business case proposals for capital investment other than schemes under £0.250m that are funded 100% by external grant funding. Final decisions will be taken by the following bodies as set out in Appendix 1, but will need to take account of the comments and views of the CSG:

- The council's constitution allows Cabinet to approve individual capital schemes, with the annual Capital Plan requiring approval by the full Council (Chart B).
- Council Executive Team can approve schemes under £1m if CSG has recorded support (Chart C).
- Cabinet are required to make the final decision on all schemes over £1m (Chart C).
- Schemes under £1m, that are not supported by CSG, can be taken by the Head of Service to Cabinet for a final decision if agreement cannot be reached (Chart C)

Quorum membership of CSG is achieved when two cabinet members are in attendance, one of whom is the lead member responsible for Finance and two CET members, one of whom is the S.151 Officer (or is represented by the Deputy S.151 Officer).

Ideally a consensus should be reached on decisions to support or not support individual bids. However the Lead Member with responsibility for Finance (Chair) can choose to take the decision to a vote if required.

CSG membership includes:

- Lead Cabinet member responsible for Finance (Chair)
- Leader of the Council
- Cabinet Member (to be nominated by Cabinet)
- Representative from each scrutiny committee
- Corporate Director for Governance and Business
- Head of Finance (S.151 Officer)
- County Landlord

**Core Functions:**

1. To review and comment on all capital schemes (other than those under £0.250m which are 100% externally funded) and register support if appropriate.
2. The overall decision making process is outlined in Appendix 1. If CSG do not feel that they can support a particular scheme, then CSG can request that any concerns or comments that they wish to record are reported to Cabinet to make the final decision if the Head of Service wishes to pursue.
3. Ensure all bids for capital schemes:
  - Comply with all statutory requirements
  - Have a full Business Case (in the prescribed format)
  - Consider an environmentally enhanced (net carbon zero/ecologically positive compatible) business option.
  - Clearly identify the total funding requirement and potential sources of funding
  - Clearly identify current and future revenue implications, including the whole life cost over 20 years for the preferred business option as well as for the environmentally enhanced business option if it is not selected as the preferred option.
  - Explain the impact on the council's corporate assets, carbon emissions and biodiversity.
  - Support the council's agreed priorities, including Net Carbon Zero and Ecologically Positive Council by 2030 goals.
  - Include an assessment under the Wellbeing of Future Generations Act
4. Review and comment on the Medium Term Capital Strategy and the annual bids to be included in the Capital Budget each year.
5. Review a selection of capital bids previously approved on an annual basis and consider reporting any comments and recommendations to Cabinet as appropriate.
6. The Terms of Reference apply to schemes accounted for within the council's General Fund and the Housing Revenue Account (HRA). However, annual capital expenditure included in the 'block grants' approved as part of the annual Capital Budget approved by Cabinet and Council will not require approval for individual schemes. Also excluded are schemes in support of the maintenance of the council's housing stock and the ad-hoc acquisition of former housing stock disposed of under

the Right to Buy scheme, will be approved annually by Cabinet as part of the HRA revenue and capital budget process and will not routinely require further approval by CSG.

7. CSG will normally be scheduled to meet in the following months (6 times a year).

Also included is an outline of the workload for each meeting:

- May – review any in year bids
- July – review any in year bids and progress on annual capital budget process
- September – formal review of Medium Term Capital Strategy and the annual bids
- November – review any in year bids
- January – review of capital budget process and review any in year business cases
- March – review a selection of capital projects that are complete or part complete and review any in year business cases

However, it is recognised that the nature of some bids or proposals may require additional meetings or, subject to the agreement of the lead member responsible for Finance and the Head of Finance, consideration and approval of proposals via e-mail.

8. CSG will agree a summary of actions, taking into account confidentiality requirements, which will allow representatives of Scrutiny Committees to report back to those committees.
9. Review the training requirements of Members of CSG, SLT, Middle Managers and the wider Council membership on the capital decision making process on an annual basis.

Mae tudalen hwn yn fwriadol wag



**COMMUNITIES SCRUTINY COMMITTEE SERVICE CHALLENGE –  
EXPRESSIONS OF INTEREST**

| <b>Service</b>                                     | <b>Councillor</b>                            | <b>Date expression of interest received</b> |
|----------------------------------------------------|----------------------------------------------|---------------------------------------------|
| Highways & Environmental Services                  | Cllr. Jon Harland<br>(Cllr. Pauline Edwards) | 15/02/2023<br>20/02/2023                    |
| Planning, Public Protection & Countryside Services | Cllr. Pauline Edwards                        | 20/02/2023                                  |
| Finance & Audit                                    |                                              |                                             |
| Community Support Services                         |                                              |                                             |
| Education & Children's Services                    | Cllr. Delyth Jones                           | 24/02/2023                                  |
|                                                    |                                              |                                             |
|                                                    |                                              |                                             |
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|                                                    |                                              |                                             |

Mae tudalen hwn yn fwriadol wag